
Item H(1)(H) - Maintstar Permitting Software

From Jesse Stephens <JStephens@bcrsd.com>

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To Jesse Stephens <JStephens@bcrsd.com>

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Dear Board of Trustees,

I am working collaboratively with the Resource Management team to come up with a work flow that will integrate with the County's new Maintstar software. This software will be a clearing house to manage permitting, connection fees, and inspection fees once it goes live. It will have the following advantages

- 1) Collection of all fees prior to issuance of county building permits. No more chasing down builders to get paid after the permit has been issued. The county will be able to remit a monthly check and a report with all of the collected fees and active building permits.
- 2) Activation of Sewer Billing Accounts prior to Occupancy. The system will be set up in a way to require the customer to activate their sewer account and provide their sewer account number prior to being given an occupancy permit.
- 3) Less staff time. When the process becomes automatic, it will not require additional staff time to process service applications and track them. They will be automatically tracked through the county process.
- 4) Special connection fees. Areas of special connection fees and rates can be incorporated into the county GIS and then automatically populate their invoice based on service address. If we choose to have different connection fee rates in different areas, this will be possible through an automatic process.

I will be working with County Legal and Angela to draft a cooperative agreement for use of this system. The county is currently in the process of working this out with multiple municipalities (including ours). There should be an agreement for your review in November.



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