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**JUNE 16, 2026 - MINUTES OF THE
BOONE COUNTY REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
BOONE COUNTY GOVERNMENT CENTER
801 E WALNUT ST, COLUMBIA MO**

Trustees Present:	Randy Chann, Chair Dave Bennett, Vice Chair Brian Burks, Secretary Justin Aldred, Trustee Bill Watkins, Trustee
Others Present:	Jesse Stephens, Executive Director John Fraser, Finance Manager Daniel Cunningham, Project Manager Drew Perkins, Communication Manager Jason Horton, O&M Supervisor Elke Boyd, Engineering Manager Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel (v) Angela Burke, Blitz, Bardgett & Deutsch, General Counsel Kelsey Korman, Public, Great River Engineering Linsey Cook, Public, City of Columbia Michael Miller (v), Public

The meeting was held in person and as a GoToMeeting (v) with telephone conference.

Randy Chann, Chair, called the meeting to order at 5:30 p.m. He noted that the majority of members were present and that there was a quorum.

ADOPTION OF THE AGENDA

Chann asked if there was a revised agenda and was informed that the agenda had not been revised.

> ***MOTION: On a motion by Aldred and a second by Chann, the Board moved to approve the agenda as presented. All trustees present voted in favor. Motion carried.***

APPROVAL OF MINUTES OF MAY 19, 2026 BOARD MEETING

The minutes of the May 19th Board Meeting were included in the packet. Chann asked if there were any questions or comments and there were none.

> ***MOTION: On a motion by Watkins and a second by Bennett, the Board moved to approve the minutes as presented. All trustees present voted in favor. Motion carried.***

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PUBLIC COMMENT

There was no Public Comment

OLD BUSINESS

There was no Old Business

PLANNING AND ZONING UPDATE

Staff provided an update on recent Planning and Zoning activity within Boone County, including two rezoning requests and four subdivision plats considered by the Planning and Zoning Commission during its June meeting. Discussion included the Sugartree Hill residential development proposal and a small planned residential development within the New Town subdivision area.

Staff also reviewed current building permit activity and development trends throughout the county. Permit activity through May remained generally consistent with historical averages, with 77 permits issued during the month, including residential, commercial, and addition projects. Discussion noted continued development interest in areas with available wastewater infrastructure, particularly within the Rocky Fork service area and along the I-70 corridor, while wet weather conditions were cited as a factor affecting overall construction activity.

The Board discussed the potential impacts of ongoing growth and development on future wastewater service demands and continued monitoring of proposed projects that may require District infrastructure or service extensions.

EXECUTIVE DIRECTOR UPDATE

Headquarters Renovation

Staff provided an update on the Headquarters Renovation Project, reporting that construction activities remain underway and generally on schedule. Contractors have completed site framing, rough-in electrical work, plumbing installation, and HVAC rough-in activities, while office plumbing and concrete patching work have also been completed.

Staff reported that drywall and insulation materials had been delivered and installation was expected to begin following completion of framing and rough-in inspections. Discussion included project progress, remaining construction milestones, and continued coordination among contractors as work advances toward completion of the renovated office space.

AWMP/CIP & Stakeholder Engagement & User Rate Study

Staff provided an update on the Area Wide Management Plan (AWMP), reporting that Missouri Department of Natural Resources staff had completed their review and requested several revisions to the draft document. Updates included additional analysis of private wastewater treatment facilities, expanded discussion of regionalization priorities, documentation of coordination efforts with Boone County Resource Management, and summaries of cooperative agreements between the District and the City of Columbia.

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Staff reported that the revised AWMP was scheduled for consideration by the Missouri Clean Water Commission in July and discussed the timeline for final Board approval following the required public meeting process. The Board reviewed the importance of the AWMP in supporting the District's long-term regionalization strategy, future infrastructure planning, and continued compliance with Level 2 Continuing Authority requirements.

FINANCE UPDATE

Staff provided a Finance and Human Resources update, reporting that the Highfield Acres acquisition had been finalized with all closing and financial documents received and recorded. Staff also advised that implementation of the District's new Muni-Link and Invoice Cloud systems remains on schedule, with training continuing in advance of the planned go-live dates.

Additional discussion focused on modernization of the District's financial operations, including configuration of new accounts payable software and upcoming staff training. Staff further reported that preparation of the second-quarter 2026 financial statements would begin at the end of June, supporting the District's ongoing financial reporting and operational planning.

OPERATIONS UPDATE

April '26 O&M Summary

Staff provided an Operations and Maintenance update highlighting routine system maintenance, service response activities, and ongoing infrastructure improvements throughout the District. During the reporting period, crews completed over 26,000 feet of sewer main cleaning, nearly 1,800 feet of CCTV inspections, responded to 16 pressure sewer service calls, and reported no district gravity main blockages. Staff also provided updates on pump maintenance, wastewater treatment facility alarms, one-call locate activity, and sludge hauling operations.

Discussion also focused on current and planned maintenance projects, including replacement of deteriorated clay tile sewer line in Lakeland Acres and repairs at the Highfield Acres and El Chapperal systems. Staff reviewed ongoing construction activities, upcoming operator and safety training, and the continued emphasis on preventative maintenance to improve system reliability and support future operational needs.

April '26 Service Call Labor Report

Staff reviewed the monthly service call activity and labor report, reporting that crews responded to 19 service calls during May with a total labor cost of approximately $11,267. Pressure sewer systems accounted for the majority of responses, with recurring service activity occurring in The Woodlands, Heatherhill Estates, Hillcreek Subdivision, and County Downes, while additional responses were completed for private gravity systems and lift station alarms.

The Board also reviewed the monthly comparison of pressure service call costs and surcharge revenue, discussing continued monitoring of operating costs associated with maintaining the District's pressure sewer systems. Staff noted that tracking service trends and associated labor costs supports budgeting efforts, operational planning, and evaluation of long-term system maintenance needs.

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COMMUNICATIONS UPDATE

Staff provided an update on several communications and operational initiatives supporting the District's transition to independent customer billing. The Board reviewed customer outreach efforts related to the separation of Boone Electric Cooperative and BCRSD billing, including distribution of informational bill inserts and implementation of a communication plan intended to ensure customers are prepared for the August 1 transition. Staff also reported that Muni-Link training is nearing completion, final data conversion is scheduled for the end of July, and coordination with Boone Electric Cooperative continues through the off-boarding process.

Additional updates included continued implementation of the Invoice Cloud and Beanworks software platforms, progress on the Headquarters Renovation Project, and completion of the annual water usage adjustment review in preparation for the final Boone Electric billing cycle. The Board also received a summary of the May Safety Meeting, which focused on situational awareness in field operations and cybersecurity awareness training to reinforce safe work practices and protection of District information systems.

PROJECTS UPDATE

Staff provided a comprehensive update on active capital improvement, developer-funded, and neighborhood improvement projects throughout the District. Construction activities continue to progress on several major projects, including Highfield Acres, Willow Creek East, the Rocheport Trailside Pump Station, Hartsburg Phase II, and multiple privately funded sewer extensions. Staff reported that the Highfield Acres project loan has closed with a pre-construction meeting scheduled, while the Rocheport Trailside Lift Station and Hartsburg Phase II projects are nearing completion.

The Board also reviewed the status of projects awaiting construction, including Clearview Heights, Bethel Baptist Church, and other proposed sewer extensions, along with progress on ongoing developer-built projects. Discussion included remaining easement acquisition efforts, construction schedules, project closeout activities, and continued coordination with developers, contractors, and Boone County to advance planned infrastructure improvements and future service expansion.

ENGINEERING UPDATE

Staff provided an engineering update on several capital improvement projects currently in design and development. The Board reviewed progress on the Brown Station/Richardson Acres regionalization project, including finalization of the engineering agreement with Cochran Engineering, confirmation of State Revolving Fund grant and loan funding, and continued coordination with the Missouri Department of Natural Resources. Updates were also provided on the Highfield Acres and Phenora North wastewater treatment facility closure projects, with Highfield Acres advancing toward construction and Phenora North scheduled for bid opening in July.

Staff also discussed evaluation of emerging artificial intelligence technology for automated sewer defect coding using CCTV inspection videos. The District is reviewing multiple software platforms to assess their integration capabilities, procurement options, and potential operational benefits as part of ongoing efforts to improve asset management and infrastructure planning.

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CONSIDERATION ITEMS

Approve :: Area Wide Management Plan Contingent on Clean Water Commission Approval
Approve the Area Wide Management Plan (AWMP) for submission to the Missouri Clean Water Commission following the final public meeting.

The Board reviewed the final Area Wide Management Plan (AWMP) following completion of the public review process and Missouri Department of Natural Resources staff comments. Staff reported that revisions requested by DNR had been incorporated into the document, including additional analysis of regionalization priorities, private wastewater treatment facilities, and coordination efforts with local partners.

Discussion focused on the upcoming special Board meeting scheduled for June 30, 2026, immediately following the final public meeting, to consider formal approval of the AWMP prior to its presentation before the Missouri Clean Water Commission in July. Staff noted that approval of the plan represents a key milestone in maintaining the District's Level 2 Continuing Authority designation and advancing the District's long-term regional wastewater planning and infrastructure objectives.

MOTION: On a motion by Chann and a second by Watkins, the Board moved to Approve the 'Area Wide Management Plan Contingent on Clean Water Commission Approval'. All trustees present voted in favor. Motion carried.

Approve :: Cooperative Purchasing Contract w/ Ace Pipe Cleaning
Approve the amendment to the ACE Pipe Cleaning contract for the Highfield Acres sanitary sewer improvements project to include three additional cured-in-place pipe (CIPP) point repairs.

The Board reviewed a proposed amendment to the existing ACE Pipe Cleaning contract for the Highfield Acres wastewater treatment facility closure project. Staff reported that additional field investigation identified three localized pipe defects that could be repaired using cured-in-place point repairs in conjunction with the scheduled CIPP lining work. Completing the repairs as part of the current project will address deteriorated sections before they worsen and eliminate the need for future excavation or separate construction activities.

The amendment increases the contract to include approximately 1,794 linear feet of 8-inch CIPP lining and three 8-inch point repairs utilizing the City of Columbia cooperative purchasing contract. Staff explained that incorporating the additional work into the existing contract is the most cost-effective approach and supports the District's ongoing efforts to complete the Highfield Acres regionalization project efficiently while minimizing future maintenance needs.

MOTION: On a motion by Watkins and a second by Bennett, the Board moved to Approve the 'Cooperative Purchasing Contract w/ Ace Pipe Cleaning'. All trustees present voted in favor. Motion carried.

Approve :: RFP #08-2026; Phenora North – Advertisement for Bid
Ratify authorization to advertise for bids for the Phenora North Neighborhood Improvement District North Lagoon Closure and Sanitary Sewer Improvements project.

The Board reviewed the request to ratify authorization for advertisement of bids for the Phenora North Neighborhood Improvement District North Lagoon Closure and Sanitary Sewer Improvements project. Staff explained that the project schedule required the bid advertisement to be issued prior to the regular Board meeting to maintain the planned construction timeline and allow bids to be opened before the Boone County Commission's review.

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The bid documents establish a July 15, 2026 bid opening date and a June 25 pre-bid conference, with construction to be awarded to the lowest responsible bidder following evaluation. Staff noted that advancing the project on schedule supports the planned closure of the existing lagoon system and continued implementation of the District's regional wastewater improvement program.

MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Approve the 'Phenora North – Advertisement for Bid'. Chann, Bennett, Watkins and Aldred voted in favor. Burks Recused. Motion carried.

Approve :: Rocheport Trailside LS – Change Order #1
Approve Change Order No. 1 for the Rocheport Trailside Pump Station project.

The Board reviewed Change Order No. 1 for the Rocheport Trailside Pump Station rehabilitation project. Staff explained that the change order incorporates several field modifications identified during construction, including rewiring of an existing pump after it was raised, purchase of a new 4.5 HP Barnes submersible pump, and adjustments to other contract items based on actual project conditions. The proposed changes result in an overall reduction of the contract amount while extending the contract time to accommodate the additional work.

Discussion focused on the necessity of completing the pump station improvements while the project remains under construction to ensure long-term system reliability and avoid future maintenance issues. The Board reviewed the supporting cost documentation and noted that the revised contract reflects both cost savings from completed work and the additional equipment required to complete the rehabilitation project successfully.

MOTION: On a motion by Watkins and a second by Bennett, the Board moved to Approve the 'Rocheport Trailside LS – Change Order #1'. All trustees present voted in favor. Motion carried.

NEW BUSINESS

Staff provided a brief update regarding ongoing discussions with the City of Columbia concerning the Henderson Branch watershed. The Board was advised that no substantive updates were available at this time; however, the City is expected to release a revised Stantec report that may affect future discussions related to wholesale wastewater rates. Staff indicated that additional information is anticipated prior to the July Board meeting and will be presented as it becomes available.

CLOSED SESSION UNDER SECTION 610.021 (1), (3) & 610.021 (13)

RETURN TO OPEN SESSION

ADJOURNMENT

Meeting was adjourned at 7:59 PM.

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Meeting Minutes Approved On : _______________

Secretary: _________________________________
Brian Burks, Secretary

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JUNE 16, 2026 - MINUTES OF THE
BOONE COUNTY REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES CLOSED SESSION
BOONE COUNTY GOVERNMENT CENTER
801 E WALNUT ST, COLUMBIA MO

Trustees Present: Randy Chann, Chair
Dave Bennett, Vice Chair
Brian Burks, Secretary
Bill Watkins, Trustee
Justin Aldred, Trustee

Others Present: Jesse Stephens, Interim Executive Director
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel

VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (1), (3) (13)

MOTION: On a motion by Aldred and a second by Bennett, the Board moved to authorize a closed meeting at 6:57 PM, as authorized by RSMo Section 610.021 (1) to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Section 610.021 (3) to discuss the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information is discussed or recorded; and Section 610.021 (13) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such. All trustees present voted in favor. Motion carried.

CLOSED SESSION

During closed session, discussion was held among the Trustees, Interim Executive Director Stephens and counsel regarding matters related to privileged communications between the body and its attorneys. Discussion was also held regarding hiring, firing, disciplining or promoting particular employees, including personal information related to individual employees' performance and merit and individually identifiable personnel performance ratings pertaining to an employee.

RETURN TO OPEN SESSION

MOTION: On a motion by Burks and a second by Aldred, the Board moved to exit the closed meeting and return to the regular meeting at 7:58 PM. By a roll call vote, all trustees present voted in as follows: Chann – yea; Aldred – yea; Bennett – yea; Watkins – yea; Burks – yea.. Motion carried.

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ADJOURNMENT

Meeting was adjourned at 7:59 PM.

Meeting Minutes Approved On : ________________

Secretary: ____________________________________
Brian Burks, Secretary