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**MAY 19, 2026 - MINUTES OF THE  
BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
BOONE COUNTY GOVERNMENT CENTER  
801 E WALNUT ST, COLUMBIA MO**

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**Trustees Present:** Dave Bennett, Vice Chair  
Brian Burks, Secretary  
Justin Aldred, Trustee  
Bill Watkins, Trustee

**Trustees Absent:** Randy Chann, Chair

**Others Present:** Jesse Stephens, Executive Director  
John Fraser, Finance Manager  
Daniel Cunningham, Project Manager  
Drew Perkins, Communication Manager  
Jason Horton, O&M Supervisor  
Elke Boyd, Engineering Manager  
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel  
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel  
Joey McLiney, McLiney and Company  
Linsey Cook (v), Public, City of Columbia  
Michael (v), Public

The meeting was held in person and as a GoToMeeting (v) with telephone conference.

Dave Bennett, Vice Chair, called the meeting to order at 5:30 p.m. He noted that the majority of members were present and that there was a quorum.

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**ADOPTION OF THE AGENDA**

Bennett asked if there was a revised agenda and was informed that the agenda had not been revised.

***MOTION: On a motion by Watkins and a second by Burks, the Board moved to approve the agenda as presented. All trustees present voted in favor. Motion carried.***

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**APPROVAL OF MINUTES OF APRIL 21, 2026 BOARD MEETING**

The minutes of the April 21<sup>st</sup> Board Meeting were included in the packet. Bennett asked if there were any questions or comments and there were none.

***MOTION: On a motion by Watkins and a second by Burks, the Board moved to approve the minutes as presented. All trustees present voted in favor. Motion carried.***

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### **APPROVAL OF MINUTES OF APRIL 30, 2026 SPECIAL MEETING**

The minutes of the April 30<sup>th</sup> Special Meeting were included in the packet. Bennett asked if there were any questions or comments and there were none.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to approve the minutes as presented. All trustees present voted in favor. Motion carried.***

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### **APPROVAL OF MINUTES OF MAY 7, 2026 SPECIAL MEETING**

The minutes of the May 7<sup>th</sup> Special Meeting were included in the packet. Bennett asked if there were any questions or comments and there were none.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to approve the minutes as presented. All trustees present voted in favor. Motion carried.***

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### **PUBLIC COMMENT**

There was no Public Comment

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### **OLD BUSINESS**

There was no Old Business

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### **PLANNING AND ZONING UPDATE**

The Board reviewed the monthly Planning and Zoning and Building Permit Report for April 2026. Staff noted that overall construction activity within Boone County remains steady and generally consistent with historical averages, with development activity continuing throughout multiple areas of the county rather than within one concentrated growth corridor.

Year-to-date building permit revenue through April 2026 totaled approximately \$129,254, remaining generally aligned with recent annual trends and near the five-year average of approximately \$135,074.

A total of 65 permits were issued during April 2026, including 20 residential permits, 14 commercial permits, and 31 additions or alteration permits, bringing the year-to-date total to 250 permits. Staff also discussed continued development activity associated with the New Town area in South Route K, where infrastructure installed in prior years is now beginning to transition into active residential construction.

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## **EXECUTIVE DIRECTOR UPDATE**

### ***Headquarters Renovation Update***

The Board received an update on the headquarters renovation project, including completion of demolition activities and discovery of asbestos-containing floor tile requiring remediation and a related change order request. Additional improvements under consideration include installation of an electrical floor box and replacement of a mezzanine door to improve building functionality. Staff reported that all identified changes remain within the project contingency budget and that no major construction concerns have been identified to date.

### ***AWMP/CIP & Stakeholder Engagement & User Rate Study***

Staff provided an update on continued development of the Area Wide Management Plan (AWMP) and Capital Improvements Plan (CIP), including preparations for the upcoming Tier II public meeting required under the District's Level 2 Continuing Authority designation. Discussion focused on ongoing stakeholder engagement efforts and coordination with municipalities, Boone County officials, environmental organizations, and utility partners regarding long-term wastewater planning and regionalization efforts throughout Boone County.

Staff also discussed revisions incorporated into the AWMP and CIP following prior public meetings and stakeholder feedback. The Board reviewed the importance of the plans in maintaining the District's standing with the Missouri Department of Natural Resources and the Clean Water Commission, including future submission and presentation requirements associated with continued Level 2 authority status.

Additional discussion focused on implementation planning and long-term financial considerations associated with the AWMP and CIP. Staff reported that ongoing user rate study analysis and infrastructure prioritization efforts are intended to support future capital planning, regulatory compliance, and continued regional wastewater service expansion. The Board also discussed the District's coordination with the Missouri Department of Natural Resources regarding future review of the plans and eventual presentation before the Clean Water Commission as part of the approval process for maintaining the District's Level 2 Continuing Authority status.

### ***Report on 314 Winter Street***

Staff reported on a sewer backup at 314 Winter Street that occurred on March 13, 2026 and was handled under the District's Sewer Backup Risk Management Policy. The backup was caused by root intrusion in a manhole, which obstructed flow and resulted in a basement backup. Emergency cleanup assistance was approved in the amount of \$5,521.93, payable directly to Service Master of Columbia, and the affected area has since been cleaned and treated. Staff noted the incident has been documented, with no request to escalate the matter to an insurance claim as of the meeting date.

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## **FINANCE UPDATE**

Staff presented the first quarter of 2026 financial statements and provided an overview of current financial performance, audit follow-up activities, and implementation of payroll cost accounting tracking. The 2025 audit process has been finalized, and management responses to audit findings were included with the report materials.

Quarter one operating revenue was reported slightly below budget and prior year levels, while expenses remained below budget despite increases in professional services and staffing costs associated with filled vacancies and Muni-Link conversion activities. Staff also reported that cash balances increased approximately 14% from the prior year, primarily due to debt refinancing savings and continued financial stability.

Discussion also included ongoing planning for future capital improvement funding needs, debt service coverage performance, and corrective actions implemented in response to audit recommendations, including enhanced documentation of internal financial procedures and controls.

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### **OPERATIONS UPDATE**

Staff presented the April 2026 Operations and Maintenance Report, highlighting continued system maintenance, sludge processing activities, and response metrics across the District. During the month, crews completed approximately 42,831 feet of sewer line maintenance, 2,896 feet of root saw and jetting work, and 1,933 feet of CCTV inspection activities.

Operations staff responded to pressure sewer service calls throughout multiple service areas, including Woodlands, Hill Creek, and Kinkade Crossing, along with district gravity and lift station alarm calls. The report also noted ongoing sludge hauling and processing operations, continued line repair projects, and maintenance work planned at Lakeland Acres, Highfield Acres, and El Chaparral.

Staff further reported that Ashland contract operations concluded effective April 30, 2026 following staffing transitions within the City of Ashland utility department.

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### **COMMUNICATIONS UPDATE**

Staff provided an update on customer outreach and communication efforts related to the District's upcoming billing transition from Boone Electric Cooperative services. Outreach activities during the BEC Movie Night event included direct discussions with customers regarding billing changes and district operations, with staff reporting positive feedback and limited public concern regarding the transition.

Staff also reported continued progress on the Muni-Link billing system transition and Invoice Cloud onboarding process. Data conversion activities were completed successfully, staff training is being scheduled, and the anticipated implementation date has been adjusted to August 1, 2026 to allow additional coordination between billing and payment processing systems.

Additional updates included ongoing website management and ADA compliance review efforts, completion of the 2026 water usage adjustment process, and planning for relocation of the October 2026 Board meeting due to scheduling conflicts at the County Chamber facility.

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### **PROJECTS UPDATE**

Staff provided updates on active construction and capital improvement projects throughout the District. Ongoing construction projects include the Willow Creek Plat No. 1 sewer improvements, 205 West Akeman Bridge Road sewer extension, Rocheport Trailside Pump Station rehabilitation, and Phase 2 improvements at the Hartsburg Lagoon and Treatment Facility.

Staff reported that the Rocheport Trailside Pump Station rehabilitation is approximately 90% complete, the Willow Creek project is approximately 93% complete, and the Akeman Bridge Road sewer extension is approximately 75% complete. Additional discussion included progress related to Highfield Acres, where the construction permit has been approved and bond closing is scheduled for June 4, 2026.

The report also included updates on several developer-built projects awaiting construction, ongoing easement coordination activities, and continued closeout review work associated with the Boll Road Neighborhood Improvement District project.

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### **ENGINEERING UPDATE**

Staff provided updates on several engineering and design projects currently in progress throughout the District. Projects discussed included Prairie Meadows wastewater system improvements, the Phenora North Sanitary Sewer Improvements NID project, Brown Station/Richardson Acres, Les Bourgeois, and Spencer Hills Plat 4.

Staff reported that Prairie Meadows design plans have been received and are currently under review, while the Phenora North project continues through environmental clearance and construction permit processes. The Brown Station/Richardson Acres project received RFQ responses, with Cochran Engineering recommended for award consideration.

Additional discussion included ongoing ARPA-funded planning efforts associated with the Hartsburg and Rocheport projects, including engineering, permitting, and construction scheduling milestones. Staff also noted that the Richardson Acres/Brown Station project has been identified for approximately \$1 million in SRF grant funding through the draft Intended Use Plan.

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### **CONSIDERATION ITEMS**

#### **Approval of 2025 Audit**

***Accept the 2025 Audit Report as presented by Sikich CPA LLC and authorize staff to implement all recommended action items.***

The Board reviewed the District's 2025 Financial Statements and Independent Auditor's Report prepared by Sikich CPA LLC. The audit resulted in an unmodified opinion, with auditors concluding that the District's financial statements fairly present the financial position of the District in accordance with generally accepted accounting principles.

The report noted continued financial stability during 2025, including operating revenue growth, increased cash reserves, and debt service coverage exceeding required minimum thresholds. The audit also highlighted ongoing implementation of long-term financial planning initiatives, including capital improvement planning, debt management, and budget stabilization efforts.

Discussion additionally included management responses to prior audit findings, implementation of updated accounting standards, and continued monitoring of future capital and infrastructure funding needs.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Accept '2025 Audit'. All trustees present voted in favor. Motion carried.***

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#### **Approve Resolution 2026-09; Highfield Acres Loan Closing Documents**

***Approve Resolution 2026-09 authorizing the issuance of Sewerage System Revenue Bonds (State of Missouri – Direct Loan Program) Series 2026 in an amount not to exceed \$404,000 for sewer system improvements and related project costs.***

The Board considered Resolution 2026-09 authorizing participation in the Missouri Department of Natural Resources Clean Water State Revolving Fund Direct Loan Program to finance improvements to the District's sewerage system. The resolution authorizes issuance of revenue bonds in an amount not to exceed \$404,000, with repayment secured solely through system net revenues rather than tax revenues.

Discussion included the structure of the financing, repayment obligations, and the relationship of the new bonds to the District's existing parity revenue bond obligations. The resolution establishes required debt service, reserve, construction, and administrative accounts, while also outlining the District's continuing obligations related to rates, annual audits, budgeting, and system maintenance.

The Board also reviewed the repayment schedule extending through January 1, 2046, along with provisions for optional redemption, future parity bonds, and compliance requirements associated with the State Revolving Fund loan program. The financing will support continued infrastructure improvements and capital investment within the District's sewerage system.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to and to Accept 'Resolution 2026-09; Highfield Acres Loan Closing Documents' and allow the Vice Chair to sign the closing documents. All trustees present voted in favor. Motion carried.***

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***Approve Cooperative Purchasing Contract with Ace Pipe Cleaning for Cured In Place Pipe (CIPP) Lining at Highfield Acres***

***Approve the proposal from Ace Pipe Cleaning, Inc. for cured-in-place pipe (CIPP) lining services associated with the Highfield Acres project in the amount of \$66,234.48.***

The Board reviewed a proposal from Ace Pipe Cleaning, Inc. to provide cured-in-place pipe lining services for approximately 1,794 linear feet of 8-inch sewer main associated with the Highfield Acres project. The work will be completed under the City of Columbia cooperative purchasing contract for sewer and storm water rehabilitation services, allowing the District to utilize previously established pricing and procurement terms.

The proposal includes mobilization and installation services for a total project cost of \$66,234.48, with billing based on actual quantities completed. Staff discussed the use of CIPP lining as a cost-effective rehabilitation method intended to extend the useful life of the existing infrastructure while minimizing excavation and surface disturbance.

Additional discussion included project coordination requirements, contractor responsibilities, traffic control and access assumptions, and compliance with prevailing wage, insurance, and bonding requirements incorporated through the cooperative contract documents.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Approve 'Cooperative Purchasing Contract with Ace Pipe Cleaning'. All trustees present voted in favor. Motion carried.***

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***Approval of Pump Purchase for RFP #05-2026 for Rocky Fork Lift Station***

***Approve the purchase of a replacement influent pump for the Rocky Fork Pump Station from Enviro-Line Co. in the amount of \$38,397.00.***

The Board reviewed a proposal for replacement of an influent pump at the Rocky Fork Pump Station. The proposed equipment includes a KSB KRTF submersible pump rated at 65 horsepower with a 300mm impeller, pump safe relay, and lifting bail assembly.

Staff reported that the existing pump has experienced operational issues and replacement is necessary to maintain reliable service at the facility. The proposal was submitted by Enviro-Line Co. as the sole response received through the District's procurement process for the project.

Discussion included equipment specifications, lead time estimates of approximately 12 to 14 weeks, and installation considerations associated with the replacement project. The quoted amount of \$38,397.00 does not include freight, installation, guide rails, or electrical work.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Approve 'Pump Purchase for RFP #05-2026'. All trustees present voted in favor. Motion carried.***

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***Approval of Cooperative Agreement between Boone County and Boone County Regional Sewer District to Approve the Cooperative Agreement between Boone County and the Boone County Regional Sewer District for shared professional and administrative services.***

The Board reviewed a proposed cooperative agreement establishing a framework for the District to obtain professional and administrative support services from Boone County as needed. Services available under the agreement include GIS services, procurement assistance, administrative support, human resources services, and permitting services, subject to County staffing capacity and mutually agreed-upon scopes of work.

The agreement outlines procedures for requesting services, establishing pricing, scheduling work, and invoicing for services provided. Staff noted that the arrangement is intended to improve operational efficiency and provide access to specialized resources while allowing flexibility for future service needs.

The agreement renews automatically on an annual basis unless terminated by either party with thirty days written notice. Additional subject-specific agreements may also be executed in the future for ongoing or specialized services as needed.

***MOTION: On a motion by Burks and a second by Watkins, the Board moved to Approve the 'Cooperative Agreement between Boone County and Boone County Regional Sewer District'. All trustees present voted in favor. Motion carried.***

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***Approval of Update to Boone County Regional Sewer District Sunshine Law Procedure*  
***Approve the updated Boone County Regional Sewer District Sunshine Law Procedures and Custodian of Records procedures.*****

The Board reviewed revisions to the District's Sunshine Law Procedures governing public records requests and related communications. The updated procedures clarify responsibilities of the Custodian of Records, staff response timelines, fee structures, records review procedures, and communication requirements associated with compliance under Missouri Sunshine Law statutes.

The revisions also update references to the Executive Director serving as Custodian of Records and further define procedures related to electronic communications between trustees involving public business. Staff noted the updates are intended to improve consistency in handling records requests and maintain compliance with statutory transparency requirements.

Additional discussion included procedures for identifying closed records, responding to requests requiring clarification or extended processing time, and coordination with legal counsel when necessary to ensure proper compliance with Missouri law.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Approve 'Update to Boone County Regional Sewer District Sunshine Law Procedure'. All trustees present voted in favor. Motion carried.***

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***Approval of Change Order #1 for Headquarters Renovation***  
***Approve Change Order No. 1 for the Headquarters Renovation Project in an amount not to exceed \$9,864.00 for asbestos remediation and additional project modifications.***

The Board reviewed Change Order No. 1 associated with the Headquarters Renovation Project. The change order includes asbestos remediation work related to adhesive materials discovered during demolition, installation of a conference room floor box, and replacement of an access door with a full-size mezzanine door to improve building access and functionality.

Staff reported that the asbestos remediation scope includes containment, removal, cleaning, and disposal activities for approximately 600 square feet of affected flooring material. The total proposed change order amount is \$9,864.00, with staff noting the final cost may be reduced pending final subcontractor pricing and any project savings realized during completion.

Discussion also included project contingency usage and scheduling impacts, with staff noting the additional work represents only a portion of the contingency established for the overall renovation project.

***MOTION: On a motion by Burks and a second by Watkins, the Board moved to Approve 'Change Order #1 for Headquarters Renovation'. All trustees present voted in favor. Motion carried.***

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***Approval of Consent to Allow City of Columbia to Serve 1404 S. Cedar Grove Boulevard***  
***Consent to the City of Columbia providing public sanitary sewer service to the property located at 1404 S. Cedar Grove Boulevard in connection with the proposed contiguous pre-annexation agreement.***

The Board reviewed a request related to the property located at 1404 S. Cedar Grove Boulevard, where the property owner is pursuing a contiguous pre-annexation agreement with the City of Columbia. The City of Columbia Planning Division requested formal consent from the District to allow the City to provide sanitary sewer service to the property.

Staff reported that the City's existing sewer main is located east of the property and discussed the relationship of the request to the existing Grindstone Creek Watershed Cooperative Agreement between the District and the City of Columbia. The property was identified as being outside the established cooperative agreement boundary area.

Discussion included regional service coordination considerations and the District's ongoing cooperative planning efforts with the City regarding future wastewater service areas and infrastructure responsibilities.

***MOTION: On a motion by Watkins and a second by Burks, the Board moved to Approve 'Consent to Allow City of Columbia to Serve 1404 S. Cedar Grove Boulevard'. All trustees present voted in favor. Motion carried.***

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**Approval of Consent to Allow City of Columbia to Serve 7100 I-70 Drive SE via BCRSD Sewer Main**  
**Consent to the City of Columbia providing sanitary sewer service to the property located at 7100 I-70 Drive SE through connection to the existing City gravity sewer system.**

The Board reviewed a request from the Bartley Stevenson Trust seeking consent for the City of Columbia to provide sewer service to the property located at 7100 I-70 Drive SE. The request includes extension of an existing City gravity sewer main located on the neighboring property east of the site to serve the property.

Staff reported that the property is already located within the City of Columbia corporate limits and discussed the proposed sewer extension layout and connection design submitted with the request materials. The Board also reviewed the preliminary sewer extension exhibit prepared by Simon & Struempf Engineering illustrating the proposed alignment and service configuration.

Discussion included coordination of regional wastewater service responsibilities and continued cooperation between the District and the City regarding utility service planning and infrastructure extensions within overlapping service areas.

**MOTION: On a motion by Watkins and a second by Burks, the Board moved to Approve ‘Consent to Allow City of Columbia to Serve 7100 I-70 Drive SE via BCRSD Sewer Main’. All trustees present voted in favor. Motion carried.**

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**Approval of Consent to Allow City of Columbia to Serve 7208 I-70 Drive SE via BCRSD Sewer Main**  
**Consent to the City of Columbia providing sewer service to the property located at 7208 I-70 Drive SE through connection to the existing BCRSD gravity sewer system.**

The Board reviewed a request from Judith A. Dothage seeking consent for the City of Columbia to provide sewer service to the property located at 7208 I-70 Drive SE. The property is currently undergoing annexation into the City of Columbia and is located within an area subject to cooperative service coordination between the City and the District.

Staff reported that the proposed service connection would tie into an existing BCRSD gravity sewer main located along the west side of the property. The request was submitted through Simon & Struempf Engineering on behalf of the property owner as part of the annexation and development review process.

Discussion included coordination of sewer service responsibilities, future operational considerations associated with City annexation, and continued cooperation between the District and the City regarding regional wastewater infrastructure planning.

**MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Approve ‘Consent to Allow City of Columbia to Serve 7208 I-70 Drive SE via BCRSD Sewer Main’. All trustees present voted in favor. Motion carried.**

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**Notice of Award for Selection of Engineering Firm for Brown Station and Richardson Acres**  
**Award the Brown Station and Richardson Acres engineering project to Cochran Engineering based on the RFQ evaluation process.**

The Board reviewed the results of the Request for Qualifications (RFQ) process for engineering services associated with the Brown Station and Richardson Acres project. Ten Statements of Qualifications were submitted and evaluated by staff using the scoring criteria established within the RFQ documents.

Staff reported that the three highest-ranked firms were Cochran, Bartlett & West, and McClure, with Cochran receiving the highest overall evaluation score at 87 percent. The recommendation was based on the firm's project experience, responsiveness to the RFQ requirements, and the District's prior positive experience working with Cochran on similar projects.

Discussion also included the evaluation methodology used during scoring, staff review procedures, and the anticipated next steps associated with project design and development activities for the Brown Station and Richardson Acres improvements.

***MOTION: On a motion by Watkins and a second by Aldred, the Board moved to Grant 'Notice of Award for Selection of Engineering Firm for Brown Station and Richardson Acres'. All trustees present voted in favor. Motion carried.***

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***Issuance of a Notice of Public Meeting for AWMP  
Authorize publication and conduct of the 2026 Tier II Public Meeting regarding the Area Wide Management Plan (AWMP) and Capital Improvements Plan (CIP).***

The Board reviewed notice of the District's 2026 Tier II Public Meeting scheduled for June 24, 2026 at the District's temporary office location. The public meeting is being conducted to satisfy Missouri Department of Natural Resources Level 2 Continuing Authority requirements and to obtain public input regarding the District's Area Wide Management Plan (AWMP) and Capital Improvements Plan (CIP).

Staff reported that meeting participation options will include both in-person and virtual attendance, with additional information to be posted on the District website and distributed through public notice procedures. The notice also provides opportunities for the public to review planning documents online and submit comments regarding the proposed plans.

Discussion included ongoing stakeholder outreach efforts, public engagement requirements associated with the AWMP process, and coordination of public comment procedures prior to final regulatory review and consideration.

***MOTION: On a motion by Burks and a second by Bennett, the Board moved to Authorize 'Issuance of a Notice of Public Meeting for AWMP'. All trustees present voted in favor. Motion carried.***

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**NEW BUSINESS**

There was no New Business

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**CLOSED SESSION UNDER SECTION 610.021 (1), (3) & 610.021 (13)**

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**RETURN TO OPEN SESSION**

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**ADJOURNMENT**

Meeting was adjourned at 7:16 PM.

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Meeting Minutes Approved On : \_\_\_\_\_

Secretary: \_\_\_\_\_  
Brian Burks, Secretary

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**MAY 19, 2026 - MINUTES OF THE  
BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES CLOSED MEETING  
BOONE COUNTY GOVERNMENT CENTER  
801 E WALNUT ST, COLUMBIA MO**

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**Trustees Present:** Dave Bennett, Vice Chair  
Brian Burks, Secretary  
Justin Aldred, Trustee  
Bill Watkins, Trustee

**Trustees Absent:** Randy Chann, Chair

**Others Present:** Jesse Stephens, Executive Director  
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel  
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel

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**VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (1), (3) (13)**

***MOTION: On a motion by Bennett and a second by Burks, the Board moved to authorize a closed meeting at 7:00 PM, as authorized by RSMo Section 610.021 (1) to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; Section 610.021 (3) to discuss the hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information is discussed or recorded; and Section 610.021 (13) to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such. All trustees present voted in favor. Motion carried.***

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**CLOSED SESSION**

During closed session, discussion was held among the Trustees, Interim Executive Director Stephens and counsel regarding matters related to privileged communications between the body and its attorneys. Discussion was also held regarding hiring, firing, disciplining or promoting particular employees, including personal information related to individual employees' performance and merit and individually identifiable personnel performance ratings pertaining to an employee.

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**RETURN TO OPEN SESSION**

***MOTION: On a motion by Watkins and a second by Burks, the Board moved to exit the closed meeting and return to the regular meeting at 7:15 PM. By a roll call vote, all Trustees present voted in favor as follows: Burks – yea; Aldred – yea; Bennett – yea; Watkins – yea. Motion carried.***

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**ADJOURNMENT**

Meeting was adjourned at 7:16 PM.

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Meeting Minutes Approved On : \_\_\_\_\_

Secretary: \_\_\_\_\_  
Brian Burks, Secretary