

January's Safety & Staff Meeting Minutes
January 29, 2026 – 2:30 PM – BCRSD Conference Room

SAFETY IS A PERSONAL RESPONSIBILITY

MEMBERS PRESENT: Drew Perkins, Seth Cozean, Jesse Stephens, Jason Horton, Jason Wolf, Angela Gonzalez, Spencer Nichols, Daniel Cunningham, Kenneth Eskew, Roy Freeman, Robbie Hill, Rodney Spires, John Fraiser

MEMBERS ABSENT: Kevin Sublett, Caleb Rittenour

Foot Protection

The safety topic focused on the importance of proper foot protection in the workplace, particularly in environments where employees may encounter heavy equipment, sharp materials, uneven surfaces, or hazardous substances. The training emphasized that foot injuries are common in industrial and maintenance settings and can occur from falling objects, punctures, slips, or accidental contact with tools and machinery. Employees were reminded that appropriate footwear, such as steel-toe or composite-toe safety boots with slip-resistant soles, plays a critical role in preventing these injuries.

The discussion also highlighted the importance of maintaining footwear in good condition and selecting boots appropriate for the specific hazards of the job. Employees were encouraged to inspect their boots regularly for wear or damage, ensure proper fit to prevent slips or trips, and use footwear designed for wet or oily environments when necessary. The overall message reinforced that proper foot protection is a simple but essential safety measure that helps reduce workplace injuries and supports safe job performance.

Accidents or Near Misses: Nothing to Discuss

Cyber-Security Training from Ninjio Dojo – S11|E2 – “Enemy at the Gate”

The Ninjio Dojo training episode “Enemy at the Gate” focused on the risks associated with phishing and other deceptive tactics used by cybercriminals to gain unauthorized access to organizational systems. The episode illustrated how attackers often disguise themselves as trusted sources—such as coworkers, vendors, or familiar companies—to trick employees into opening malicious emails, clicking harmful links, or revealing login credentials. These attacks frequently rely on urgency, curiosity, or fear to prompt quick action before the recipient has time to verify the legitimacy of the request.

The training emphasized the importance of remaining cautious when interacting with unexpected emails or messages, particularly those requesting sensitive information or directing users to unfamiliar links. Employees were reminded to verify suspicious communications through separate channels, avoid downloading unknown attachments, and report potential phishing attempts to IT or security personnel. The key takeaway reinforced that careful review of messages and adherence to cybersecurity best practices are essential to protecting organizational systems, data, and operations from unauthorized access.

Status of Safety Works-in-Progress & Annual Items: Nothing to Discuss

Other Business: iSolved Training (Timesheet)

Equipment Safety: Nothing to Discuss

Old Business: Nothing to Discuss

New Business: Nothing to Discuss

Meeting Adjourned at 3:30 pm.