

DATE: January 20th, 2025  
TO: Board of Trustees, BCRSD  
FROM: John Fraser  
SUBJECT: January 2026 Human Resource & Finance Updates

**HR DISCUSSION ITEMS:**

1. Wage and benefit studies will be commenced. This is a priority for 2026 as our wage scales were last reviewed in 2023.
2. The Engineering position has been posted.

**GENERAL & FINANCE:**

1. Muni-link conversion is on pace.
2. Sikich won the RFP for audit work. Their contract will be presented at the January 20<sup>th</sup>, 2026 Board meeting.
3. The budget will be reviewed, and amendment presented if necessary. Initial review reveals significant amendments are unlikely.
4. General ledger analytical and reconciliation work have commenced. It is estimated accounting records we will be ready for audit in about three weeks.

John Fraser

Finance Manager

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SIGNATURE: *John Fraser*

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TITLE:

01-20-2026

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