

ARTICLE III - Officers

The officers of the Board shall consist of a Chairperson, Vice-Chairperson, and Secretary.

The officers of the Board shall be elected positions. Except as otherwise approved by the Board for good cause shown, nominations shall be made and voted on during the first meeting of each calendar year. Nomination may be made by any trustee for any position. All positions shall be elected by a majority vote. If on the first ballot, no candidate receives a majority vote, there shall be a second ballot of the two candidates receiving the most votes. Elections may be by secret ballot if a trustee so desires. Terms of office shall be for a period of twelve (12) months, provided, however, that a trustee may continue to serve as an officer until a successor is elected. Any officer may be removed from office by a majority of the Board whenever, in the Board's judgment, the best interest of the District will be served thereby.

The officers of the Board shall have the following duties and responsibilities:

CHAIRPERSON -- The Chairperson of the Board shall preside at all meetings of the Board; shall have the duties normally conferred by parliamentary usage of this office; shall sign official notices and certificates; shall call special meetings of the Board; and shall represent the Board in official or unofficial capacities as the need shall arise.

VICE-CHAIRPERSON -- The Vice-Chairperson of the Board shall assume the duties of the Chairperson whenever the Chairperson is unable to perform such duties or whenever the Chairperson shall disqualify himself or herself from serving on a temporary basis. If neither the Chairperson nor the Vice-Chairperson is present at a meeting of the Board, any member of the Board may serve as a Temporary Chairperson by election of the members present, for that meeting only.

SECRETARY -- The Secretary shall be responsible for the minutes and records of the Board; preparation of agenda of regular and special meetings; notification of meetings to trustees and the public; attendance to the correspondence of the Board; and such other duties as are normally carried out by a secretary. The administrative staff of the District shall assist the Secretary of the Board.