

**BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
DECEMBER 16, 2025 - 5:30 PM  
BOONE COUNTY GOVERNMENT CENTER, COMMISSION CHAMBERS  
801 E WALNUT STREET, COLUMBIA MO**

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Public Notice is hereby given that a regular meeting of the Board of Trustees of the Boone County Regional Sewer District will be held as noted above to consider and act upon the matters of the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Please join the meeting from your computer, tablet or smartphone; <https://meet.goto.com/271201493>  
You can also dial in using your phone; Access Code: **271-201-493**, United States: +1 (646) 749-3122  
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## **AGENDA**

- A) Call Meeting to Order
- B) Roll Call + Determination of Quorum
- C) Approval of the Agenda
- D) Approval of Minutes from November 18, 2025 Regular + Closed Session Meeting
- E) Approval of Minutes from December 09, 2025 Special + Closed Session Meeting
- F) Public Comment
- G) Old Business
  - 1) Approval of Minutes from October 21, 2025 Regular + Closed Session Meeting
  - 2) Consideration – Acknowledge :: Job Description for Facilities Engineering Manager
- H) Planning and Zoning Update
  - 1) P&Z Monthly Reports
- I) Manager's Reports
  - 1) Executive Director's Updates
    - a) Headquarters Renovation + Boone Electric Lease
    - b) AWMP/CIP & Stakeholder Engagement
    - c) Connection Fees – Update to Fee Structure
  - 2) Operations & Maintenance Supervisor's Update
    - a) November '25 O&M Summary
    - b) November '25 Service Call Labor Report
    - c) November '25 Safety Meeting

- 3) Finance + HR Manager's Update
  - a) Finance and HR Report
  - b) Muni-Link Billing Software & GFI Digital
  - c) BCRSD Auditor
  - d) 2026 Budget
    - (i) Budget Summary
    - (ii) Budget Detailed
    - (iii) Supporting Documents
- 4) Project Manager's Update
  - a) Project Report
- 5) Engineering Update
  - a) Engineering Report
  - b) Hillcreek Pressure Sewer Analysis
- J) Consider:
  - 1) RFP #09-2025; Rocheport LS – Approval of Contract
  - 2) RFP #10-2025; Pump Purchase – Approval of Purchase Order with Alliance Pump & Mechanical
  - 3) RFP #11-2025; Auditor Services – Issue of Notice of Award
  - 4) RFP #08-2025; Hartsburg Phase II – Approval of Contract with Irvinbilt
  - 5) Sourcewell – Approve Quote for New 2,500 Gallon Pressure + Vacuum Truck via Key Equipment
  - 6) Resolution No. 2025-14; Declaring Intent to Reimburse Capital Expenditures for Pressure and Vacuum Truck Purchase
  - 7) Sourcewell – Approve Quote for New E20 R2-Series Bobcat Compact Excavator via Bobcat
  - 8) Resolution No. 2025-13; Budget Stabilization Fund Deposit
  - 9) Consent to Serve Letter for Lot 33 Gans Creek Subdivision, Block 3
- K) New Business
- L) Vote to Hold Closed Meeting under Sections 610.021 (3) & (13)
- M) Adjournment