

From: [Stephens, Jesse](#)
To: [Perkins, Drew](#)
Subject: Set Special Business Meeting for December 9th for Notice of Award for Hartsburg Phase 2 ARPA Project - Item I(8)
Date: Friday, November 14, 2025 11:51:50 AM
Attachments: [image001.png](#)

Dear Board of Trustees,

Due to the bids not coming back on the Hartsburg Project until December 3rd, we will need to approve a notice of Award prior to the December business meeting, such that we can execute a contract at the December business meeting.

I'm seeking a motion to set a special business meeting for December 9th at 5:30 p.m. to take care of this action.

(Note: An alternate date/time may be discussed at the meeting and may warrant a revision to this date/time recommendation. This meeting may also be conducted virtually for those who attend in person)



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