

From: [Stephens, Jesse](#)
To: [Perkins, Drew](#)
Cc: [Stephens, Jesse](#)
Subject: FW: RFP #08-2025 Hartsburg Phase 2 ARPA Project - Allow Advertisement to Bid - Item I)(3)
Date: Friday, October 17, 2025 2:49:49 PM
Attachments: [image001.png](#)

Dear Board of Trustees,

At the time of this e-mail the final plans and specs are still under production by the engineer. I will post those as quickly as possible, but these are not likely to be finalized prior to the board meeting. I would make the board aware once they are complete, so you could review at your discretion. However, due to the tight time frame and need to have this advertised prior to the November meeting, I am going to ask that you allow me to advertise this project as follows:

I'm seeking a motion to allow the interim executive director to advertise and solicit bids for RFP #08-2025 Hartsburg Phase 2, once completed and reviewed by our legal counsel and FORVIS (the county ARPA auditor), and the Facilities Engineering Manager/Interim Executive Director. Also with the condition, that once bidding documents are completed and ready for advertisement, that all board members be e-mailed with a link to the plan documents for their opportunity to review at their discretion. If any board member has comments they think should be addressed, they may e-mail the Executive Director prior to the last day that any questions are due from bidders, so there is time to include any comments in an addendum response.



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