

**BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
AUGUST 19, 2025 - 5:30 PM  
BOONE COUNTY GOVERNMENT CENTER, COMMISSION CHAMBERS  
801 E WALNUT STREET, COLUMBIA MO**

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Public Notice is hereby given that a regular meeting of the Board of Trustees of the Boone County Regional Sewer District will be held as noted above to consider and act upon the matters of the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

Please join the meeting from your computer, tablet or smartphone; <https://meet.goto.com/696915325>  
You can also dial in using your phone; Access Code: **696-915-325**, United States: **+1 (872) 240-3412**  
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**AGENDA**

- A) Call Meeting to Order
- B) Roll Call + Determination of Quorum
- C) Approval of the Agenda
- D) Approval of Minutes from July 15, 2025 Regular Session Meeting
- E) Approval of Minutes from August 8, 2025 Emergency Meeting
- F) Public Comment
- G) Old Business
- H) Planning and Zoning Update
  - 1) P&Z Monthly Reports
- I) Manager's Reports
  - 1) Interim Director's Update
    - a) Billing RFP Proposal Update
    - b) Surplus Property Disposal Update
    - c) Headquarters Renovation Update
    - d) Back-up at 214 Sarazen Drive
    - e) AWMP and CIP Stakeholder Engagement Update
    - f) GFI Elevate Phone System
    - g) RFQ for Financial Advisor Update
  - 2) Operations & Maintenance (O&M) Update
    - a) July '25 O&M Summary
    - b) July '25 Service Call Labor Report
    - c) July '25 Safety Meeting

- 3) Finance and HR Update
  - a) Finance and HR Report
  - b) 2<sup>nd</sup> Quarter Financial Report
    - (1) 2<sup>nd</sup> Quarter Balance Sheet
      - (a) 2<sup>nd</sup> Quarter Balance Sheet w/ Notes
    - (2) 2<sup>nd</sup> Quarter Budget vs Actual
      - (a) 2<sup>nd</sup> Quarter Budget vs Actual w/ Notes
    - (3) 2<sup>nd</sup> Quarter Profit + Loss
      - (a) 2<sup>nd</sup> Quarter Profit + Loss w/ Notes
    - (4) Class Reports
      - (a) Collection Class Report
      - (b) Treatment Class Report
      - (c) Project Management Class Report
      - (d) Contract Services Class Report
- 4) Projects Update
  - a) Project Update Report
- 5) Engineering Update
  - a) Engineering Report
  - b) Hillcreek Pump Analysis
- J) Consider:
  - 1) Resolution 2025-12; Set Public Hearing – AWMP & CIP; Schedule a public hearing to review the Area Wide Management Plan and Capital Improvements Plan at the Boone Electric Community Room.
  - 2) Contract Approval – IT Services (GFI Digital); Approve a contract with GFI Digital for IT professional services.
  - 3) Contract Negotiation – Billing Software; Authorize the Interim Executive Director to negotiate a contract with Muni-Link for billing and customer management software.
  - 4) Consultant Services – Bartlett & West; Approve Contract 9 with Bartlett & West to develop GIS service layers and a hydraulic model for Hillcreek.
  - 5) Fleet Truck Purchase – Ford F150; Authorize purchase of a Ford F150 for \$40,448 via State Cooperative Purchasing from CFLR Auto (Corwin Ford Lincoln Republic).
  - 6) Accept Bill of Sale – Knight Property Connection Project
  - 7) Approve Job Description – HR + Finance Manager
  - 8) Issue Notice to Bid – Hartsburg Phase 1 Sludge Removal
- K) New Business
- L) Vote to Hold Closed Meeting under RSMo Sections 610.021 (1) & 610.021 (3)
- M) Adjournment