

**Safety & Staff Meeting Minutes**  
**April 24, 2025 – 2:30 PM – BCRSD Conference Room**

***SAFETY IS A PERSONAL RESPONSIBILITY***

**MEMBERS PRESENT:** Drew Perkins, Wendy Wiegers, Caleb Rittenour, Scott O’Neal, Seth Cozean, Roy Freeman, Jesse Stephens, Jason Horton, Jason Wolf, Kenneth Eskew, Robbie Hill

**MEMBERS ABSENT:** Kevin Sublett, Daniel Cunningham

**Safety Topic – Excavations in Construction and Trenching & How to Survive a Collapsed Trench**

- Talked about the prevention of the collapsing of trenches and excavations. It’s imperative that workers and employers follow OSHA rules and regulations. And inspections must be done prior to determine the safe of the trench. It talked about the different types so soil and rocks to determine what type of safety protocols are needed to prevent collapsing. It talked about the different types of protective systems. This including the sloping, shoring, and shielding. The second video talked about surviving a collapsed trench.

**Accidents or Near Misses:** There were no accidents or near misses.

**Cyber-Security Training from Ninjio Dojo – “Aware S10|E04 – Friendly Fire”**

- Talked about unverified links. The importance of checking links before clicking on them. In the example provided, a school worker clicked on a link, which give access to personal information of students and staff. This caused identity theft against students that were victimized. Some take aways is to pay attention to the destination URL, especially the root domain, you are about to click.

**Status of Safety Works-in-Progress & Annual Items**

- Nothing new to report

**Other Business - Project Status Updates:**

- Bolli Road is ongoing with the construction phase. All the main pipes are laid, and they are working on lateral lines currently.

**Equipment Safety:** Nothing to discuss.

**Old Business:** Jesse reminded the group about the survey that was sent out regarding the cell phone policy.

**New Business:** Jesse mentioned that another survey will be sent out to see if employees are interested in learning more about the Loggers retirement option.

**Meeting Adjourned at 3:30 p.m.**