

# SAFETY MEETING AGENDA

## *SAFETY IS A PERSONAL RESPONSIBILITY*

March 27, 2025

2:30p.m. – BCRSD Conference Room

1. Safety Topic – Climbing Pro Ladder Safety Training
2. Accidents and Near Misses
  - Accident** – An unintended incident resulting in damage to person, property or both.
  - Preventable Accident** – A preventable accident is one in which one or more employees have some responsibility for causing or contributing to the occurrence of an accident.
  - Near Miss** – An unintended incident that could have, but does not, result in damage to person, property or both.
3. Cyber-Security Training from Ninjio Dojo – "Aware S10|E03 – Donut Allow Access".
4. Status of Safety Works-in-Progress & Annual Items
  - a. ACC Security & Alarm Sensor Cleaning – Completed July 2024
  - b. Driver's License Review – Completed September 2024
5. Other Business
  - a. Projects-in-Progress Update
  - b. Update from HR & Accounting
6. Equipment Safety
7. Old Business
8. New Business
9. Adjourn Meeting

**Safety & Staff Meeting Minutes**  
**March 27, 2025 – 2:30 PM – BCRSD Conference Room**

***SAFETY IS A PERSONAL RESPONSIBILITY***

**MEMBERS PRESENT:** Drew Perkins, Wendy Wieggers, Caleb Rittenour, Scott O’Neal, Seth Cozean, Roy Freeman, Jesse Stephens, Daniel Cunningham, Jason Horton, Jason Wolf, Kenneth Eskew

**MEMBERS ABSENT:** Kevin Sublett, Robbie Hill

**Safety Topic – Climbing Pro Ladder Safety Training:** A video that explains the safety and use of a ladder. How to determine the type of ladder to use, how to inspect the ladder before using. How to properly handle ladders. How to set up and use the ladder properly.

**Accidents or Near Misses:** There were no accidents or near misses.

**Cyber-Security Training from Ninjio Dojo – “Aware S10|E03 - Donut Allow Access”.** – Talks about remote access threats and how to prevent them. Watch out for email bombing and people pretending to be a reputable person when trying to obtain information.

**Status of Safety Works-in-Progress & Annual Items**

- ACC Security & Alarm Sensor Cleaning – Completed July 2024
- Driver’s License Review – Completed September 2024

**Other Business - Project Status Updates:**

- Daniel shared that Rollingwood is complete. Hinton Rd is in progress as it’s been platted. Mowing season is coming up. We have a 3-year contract with a mowing company. Staff needs to keep an eye out if the grass/weeds aren’t being tended to. Staff is to let MGMT know if the properties aren’t being tended to properly. Maps will be provided so staff knows what is to be mowed. Make sure all items are removed for mowing company.
- Wendy passed out the new vision benefits packet. Talked about Anthem and keeping an eye out on their contract with MU and make sure that you know what local hospitals are in your network, just in case an emergency happens.

**Equipment Safety:** Nothing to discuss.

**Old Business:** There was no Old Business.

**New Business:** There was no New Business.

**Meeting Adjourned at 3:30 p.m.**