



July 2, 2024

Mr. Thomas Ratermann, P.E.  
General Manager  
Boone County Regional Sewer District  
1314 N. Seventh Street  
Columbia, MO 65201

Re: Third Party Review of Martha's Grove Force Main Relocation – E. Meyer Industrial Drive

Dear Mr. Ratermann:

HDR Engineering, Inc. (HDR) is pleased to submit this Proposal to provide professional engineering services for the above referenced project. This letter details the services HDR proposes to perform, the fee to perform these services and the conditions upon which we have based this Proposal.

**SCOPE OF SERVICES**

The objective of the Boone County Regional Sewer District (District) is to retain HDR to perform a third party review of the following documents prepared by Crockett Engineering Consultants:

1. Martha's Grove Force Main Relocation – E. Meyer Industrial Drive Plans, dated June 18, 2024
2. Sewer Calculations for Martha's Grove Force Main Relocation, Project No. 230180. No date

Pursuant to the District's objective, HDR proposes the following general Scope of Services:

1. Review the plans and calculations submitted by Crockett Engineering Consultants.
2. Prepare and submit written comments.
3. Internal quality control.
4. Project management.

**PROPOSED FEE**

As remuneration for the performance of the Scope of Services described in this Proposal, HDR respectfully requests compensation in the amount of \$1,900.00. A breakdown of the requested fee is as follows:

Project/Design Manager IV: 8 hrs. @ \$235/hr.	= \$1,880.00
Expenses:	= \$ 20.00
Total	= \$1,900.00

## **DELIVERABLES**

Written review comments.

## **PROPOSAL CONDITIONS**

This Proposal and HDR's agreement to perform the aforementioned services are based upon the following conditions:

1. The District will provide all available pertinent information related to the project.
2. No field work will be performed.

## **SCHEDULE**

HDR will commit to the following schedule:

1. Submit draft written comments to the District within twenty (20) calendar days after receiving a fully executed Agreement and written Notice to Proceed.

We appreciate the opportunity to submit this Proposal. Please let me know if you have any questions or need additional information.

Thank you.

Sincerely,

*Bryce Banion*

Bryce Banion, P.E.  
Senior Project Manager  
HDR Engineering, Inc.

*Cory Inhoff*

Cory Inhoff, P.E.  
Senior Vice President  
HDR Engineering, Inc.