

Foster, Joe

To: Wieggers, Wendy
Subject: staffing

Wendy,

For the staffing update we should report on the following (I think):

1. We had one temp employee start work on 6-10-2024 – this employee is working with the equipment operator and is learning how to handle line locates for us
2. We are making efforts to get a temp into the office for general office work, i.e. scanning documents, shredding hard copies where electronic files exist, re-organizing existing files, etc
3. Our intent is to create a procedure for interns over the summer/fall timeframe and implement this process in 2025. We do not want to knee-jerk into something and not give someone a realistic work experience because we are ‘just needing bodies’ at this time for work that would not help them gain real world experience.

Feel free to add to this if you think I am missing anything.

Thanks,

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