

**GENERAL CONSULTANT SERVICES AGREEMENT**  
**(Calendar Year 2023 and 2024)**

**THIS AGREEMENT** dated this 3<sup>rd</sup> day of November 2023, by and between Boone County Regional Sewer District, a common sewer district organized and operated under Chapter 204, RSMo, (herein "Owner") and McClure Engineering Company, of Columbia, Missouri (herein "Consultant").

**IN CONSIDERATION OF** the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Services** - As authorized by the Owner in writing, the Consultant shall provide the Owner all engineering, surveying, and other professional services for the benefit of the Owner as prescribed by the Owner based upon requests for proposals for projects or work assigned during the term of this agreement and the Consultant shall provide the Owner, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work required by the Owner's request for services or proposal. Consultant agrees to provide all such services in a timely manner as established by the Owner in writing for all assigned work or each assigned project, or in the absence of the designation, within a reasonable time after receipt of Owner directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon requests for services or proposals provided to the Consultant by the Owner or Owner's representative and to which the Consultant prepares and submits a written proposal for services which is approved by the Owner in writing. No work shall be performed nor shall compensation be paid for Consultant work performed without an Owner approved written proposal for professional services. Proposals for services shall be in written form, as required by the request for services or proposal, and shall be specifically responsive to the criteria provided by the Owner in its request for services or proposal. All work performed by the Consultant, based upon Owner approved proposals submitted by the Consultant, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the Owner and Consultant in writing. All proposals for work submitted by the Consultant to the Owner for work shall at a minimum contain the following:

1.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Consultant. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the Owner shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide or respond to the request for optional services.

1.2 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the Owner provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal.

1.3 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the Owner or Owner's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized by the Owner in writing. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the Owner's request for proposal specifies otherwise.

1.4 **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable), and shall be considered binding offers to contract open for acceptance by the Owner for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the Owner. All proposals for services under this agreement shall be on forms approved by the Owner; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of an Owner provided form, the signature block shall contain a signature line for Boone County Regional Sewer District by its general manager or chairman of the board of trustees, a signature line for attestation by the Secretary/Assistant Secretary of the board of trustees, and a signature line for the General Counsel approving the proposal as to legal form. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the Owner.

2. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the Owner agrees to compensate the Consultant for services rendered in accordance with the hourly rates, unit prices and reimbursement rates for expenses set forth in the schedule for hourly rates and expense charges to be in effect for the calendar year of this agreement which is either attached to this agreement or maintained on file with the Boone County Regional Sewer District and is hereby incorporated by reference. No increases in the rates and charges set forth in the attached schedule shall be permitted for this calendar year

without the written authorization of the Owner. Payments shall be made within thirty (30) days of receipt of invoice by the Owner. Invoices shall be submitted periodically as mutually agreed upon by the Owner and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the Owner. The Owner reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The Owner further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are within Consultant's reasonable control and are not attributable to the Owner, or as a result of a billing dispute between the Owner and Consultant. However, Owner agrees to pay interest at a rate of nine percent (9%) annum on any disputed billed amounts for which payments are withheld beyond thirty (30) days of invoice if and to the extent that those disputed amounts are resolved in favor of the Consultant.

3. **Owner Responsibilities** - Owner agrees to furnish Consultant with all current and available information for each task or project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the Owner which may affect services rendered thereunder.

4. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the Owner's designated representative for each task or project assigned to Consultant and submit to the Owner's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the Owner shall be considered the property of the Owner. When available and requested by the Owner, work product shall be provided in electronic form at actual cost in media compatible for use with Owner software and equipment. Any reuse of work product for any other project not contemplated under this Agreement shall be at the Owner's sole risk, without legal liability to Consultant.

5. **Insurance** - Consultant shall procure and maintain professional liability insurance in such amounts as are deemed mutually agreeable to the parties and approved by the Owner or the Owner's representative in writing within thirty (30) days of this Agreement. Consultant shall also maintain general public liability insurance with coverage no less than \$3,258,368.00 per occurrence, and worker's compensation insurance as required by state law. Failure of Consultant to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the Owner, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the Owner and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and / or liability of the Consultant, its

agents or employees. The Consultant shall provide the Owner with certificates of insurance exhibiting the coverage as specified above within thirty (30) days of execution of this agreement and thereafter within five (5) working days after request by the Owner. All certificates of insurance shall contain provision that insurance provided shall not be canceled except upon ten (10) days written notice to the Owner.

6. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the Owner for such delegation or subcontract work.

7. **Records and Samples** - To the extent not otherwise transferred to the Owner's possession, Consultant agrees to retain and provide the Owner with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant, or return same to the Owner as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the Owner or the Owner's representative.

8. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the Owner unless rendition of that service and expense thereof has been authorized in writing by the Owner in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the Owner shall be deemed a part of basic services for work performed under an Owner approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

9. **Owner Authorization** -When the term Owner is used in this agreement, it shall mean the Boone County Regional Sewer District. Authorization by the Owner shall mean authorization obtained in writing from the Boone County Regional Sewer District. Authorization for approval of any service under this agreement to exceed one thousand dollars (\$1,000) must be obtained by recorded majority vote of the Boone County Regional Sewer District Board of Trustees. It is further understood and agreed that no person or party is authorized to bind the Owner to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the Boone County Regional Sewer District for such authorization. In this regard, it is understood and agreed that the Consultant shall not be entitled to rely upon verbal or written representations by any agent or employee of the Owner in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by the Boone County Regional Sewer District. When the term Owner's representative is used, it shall mean the General Manager of the District or his designee as specified in writing. It shall be presumed that such representative shall have all necessary decision making authority with respect to services provided under this agreement and Owner approved proposals for services except such representative shall have no authority to make decisions concerning changes to the Consultant's compensation or reimbursement, or with respect to services to be performed under this agreement or Owner approved proposal for services which involve or affect cost, expense or budgetary allowances.



10. **Termination** - The Owner or the Owner's Representative on behalf of the Owner may and reserves the right to terminate this agreement at any time with or without cause. If termination is for cause, Owner shall provide Consultant with an initial notice of default, which shall set forth a commercially reasonable cure period. If Consultant fails to cure the default within the cure period provided, Owner may terminate for cause. If termination is without cause, Owner shall provide Consultant with at least three days prior written notice of termination. Upon receipt of notice of termination, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or Owner approved proposal for services and Owner shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Consultant shall deliver any and all instruments of service including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the Owner questions the extent of work on a final invoice, the Consultant shall give the Owner the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Consultant prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant upon not less than seven days written notice in the event the Owner shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

11. **Governing Law** - This agreement shall be governed by the laws of the State of Missouri and it is agreed that this agreement is made in Boone County, Missouri and that Boone County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

12. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

13. **Duration of Agreement** - This agreement shall be in effect for the calendar year for which it is made and may be terminated in accordance with the terms and conditions set forth in this agreement.

**IN WITNESS WHEREOF**, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

**McClure Engineering Company**

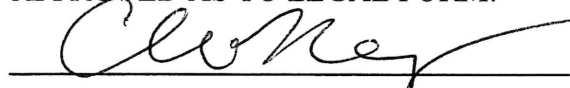
By



Michael M. Hall, PE, Project Manager

Dated: 11/6/2023

APPROVED AS TO LEGAL FORM:



General Counsel, BCRSD

**BOONE COUNTY**

**REGIONAL SEWER DISTRICT**

By

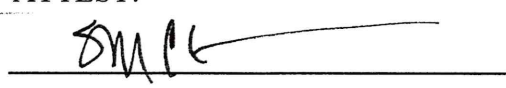


General Manager

Dated:

11/3/2023

ATTEST:



Assistant Secretary, Board of Trustees

## APPROVAL OF PROPOSAL FOR CONSULTANT SERVICES

Effective the \_\_\_\_ day of \_\_\_\_\_, 2023, Boone County Regional Sewer District (BCRSD), a common sewer district organized and operated under Chapter 204, RSMo, and political subdivision of the State of Missouri (herein "Owner") hereby approves and authorizes professional services by the Consultant referred to below for the services specified below.

Consultant Name: McClure Engineering Company, of Columbia, Missouri

Project/Work Description: Exhibit 1 Area wide Management Plan

Proposal Description: \$11,500	Project Management and Administration
\$73,212	Update/Revise Area Wide Management Plan (±67 facilities)
\$9,750	Tier 2 Authority Renewal
\$64,500	Capital Improvement Plan (CIP)(±23 WWTFs and ±29 pump stations)

Modifications to Proposal: Services will be provided on a hourly fee plus expense basis for the not to exceed amount of \$158,962.00. Receipt of this approval of proposal for consultant services by McClure Engineering shall serve as the engineering notice to proceed. Said services, work product and all other deliverables shall be complete and submitted to the Owner in accordance with Exhibit 2.

This form agreement and any attachments to it shall be considered the approved proposal; signature by all parties below constitutes a contract for services in accordance with the above described proposal and any approved modifications to the proposal, both of which shall be in accordance with the terms and conditions of the General Consultant Services Agreement signed by the Consultant and Owner for the current calendar year on file with the Boone County Regional Sewer District, which is hereby incorporated by reference. Performance of Consultant's services and compensation for services (see Exhibit 3) shall be in accordance with the approved proposal and any approved modifications to it and shall be subject to and consistent with the General Consultant Services Agreement for the current calendar year. In the event of any conflict in interpretation between the proposal approved herein and the General Consultant Services Agreement, the terms and conditions of the General Consultant Services Agreement shall control unless the proposal approved herein specifically identifies a term or condition of the General Consultant Services Agreement that shall not be applicable.

**McClure Engineering Company**

By \_\_\_\_\_  
Michael M. Hall, PE, Project Manager

Dated: \_\_\_\_\_

**APPROVED AS TO LEGAL FORM:**

\_\_\_\_\_  
General Counsel, BCRSD

**BOONE COUNTY REGIONAL  
SEWER DISTRICT**

By \_\_\_\_\_  
General Manager

Dated: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Secretary (Assistant Secretary),  
BCRSD Board of Trustees



**McCLURE ENGINEERING COMPANY**

## DETAILED SCOPE OF WORK

## Boone County Regional Sewer District – Area Wide Management Plan

Following details the scope of work for updates to the existing 2016 Area Wide Management Plan. All tasks are hourly. The total fee (aggregate of all tasks) shall be a Not-To-Exceed:

1. Project Management and Administration ..... \$11,500.00
  - a. General administration of the contract.
2. Update/Revise Area Wide Management Plan ..... \$73,212.00
  - a. General revision and update to the 2016 AWMP and Incorporate Tier 2 Standing.
    - i. Review and determine how the District can truly engage Tier 2 standing over lower standing NPDES Permittees.
  - b. Meetings with Legal Counsel and Staff to review.
  - c. Meetings with County Health Department and other County Staff.
  - d. Determination of waste load allocation and ownership of said WLA.
    - i. Establish District authority within service area as related to capacity and loading.
    - ii. Nutrient Management and Nutrient trading authority (determine and establish).
3. Tier 2 Authority Renewal ..... \$9,750.00
  - a. Preparation for Clean Water Commission, Documentation, meeting with District and Clean Water Commission.
4. Capital Improvement Plant (CIP) ..... \$64,500.00
  - a. CIP plan will be for the next 20 years to provide a plan for future bond election.
    - i. Review priority for remaining \$3,000,000 in bonding capacity.
  - b. Develop priority list (compare with schedules of compliance, facility condition and performance).
  - c. Determine and identify collection system improvements.
    - i. Examine GIS integration.
    - ii. Examine collection system materials inventory.
    - iii. Examine integration with work order/incident tracking.
  - d. Attend public meetings/engagement for bond issue support.
  - e. Assist District with funding applications.
    - i. Review possible Federal and State Earmark opportunities (District-direct grants).
  - f. Examine and review affordability of CIP and interrelation to schedules of compliance.
5. Construction Standards ..... \$24,450.00
  - a. Develop written construction standard specifications.
  - b. Develop standard construction details.
  - c. Update the standards and design criteria for smaller systems taken over by the District. This will be a design standard for consultants working for developers and 3<sup>rd</sup> parties within the District's authority area.
6. Rate Study ..... \$16,350.00
  - a. Perform a review and a full rate study for the District. This will review the existing rates, impacts for discharges to the City of Columbia compared to self-treated systems.
  - b. Incorporate the CIP impacts so that smaller, mor manageable increases can occur.
7. Long Term Office/Facilities ..... \$12,450.00
  - a. Space planning for central office.
  - b. Evaluate multiple facilities for maintenance and operations staff.

# Exhibit 1

- i. Rocky Fork
- ii. S. Route K
- iii. Midway

- 8. Operations to other Continuing Authorities ..... \$16,525.00
  - a. Evaluation of current services to Ashland, Sturgeon, etc.
  - b. Feasibility for the District to operate in Randolph, Howard and Callaway County.
- 9. Total, all tasks: ..... \$228,737.00

**DRAFT**





AREA WIDE PLAN  
BCRSO  
MAN-HOUR ESTIMATE (BOTTOM-UP BUDGET)  
PROJECT NO.

\$228,737.00

		WATER TEAM						SURVEY	ADMINISTRATIVE			(1)	EXPENSES			(2)	(3)	(4)
		PM II	ENG IV	ENG IV	Tech II	ENG II	TECH II	SURVEY CREW S-B	ADMIN	SEC	TOTAL MHS	TOTAL LABOR	(2a) MILES \$0.65/MI	(2b) SUBS COST	(2c) MISC \$	TOTAL EXPENSES	(1)+(2) TOTAL CALCULATED	(3) ROUNDED UP TOTAL FEE
		Dennis S	Gary C	Mike H	Stith	Ellen	Jerrod		Emily	Susan			0.650					
		Hourly Rate	\$ 230	\$ 285	\$ 285	\$ 145	\$ 155	\$ 135	\$ 200	\$ 135	\$ 85							
A	REVISE AWMP																	
A-1	Revise AWMP and Incorporate Tier 2 Standing	60.0	20.0	20.0		40.0			5.0	20.0	165.0	\$33,775.00					\$33,775.00	
A-2	Waste Load Capacity Authority and Ownership	20.0	40.0	10.0		40.0			5.0		115.0	\$25,725.00					\$25,725.00	
A-3	Meetings with Staff and County (County Planning and Health Dept)	10.0		10.0		10.0					30.0	\$6,700.00	240.0			\$156.00	\$6,856.00	
A-4	Meetings with Legal Counsel and Staff	10.0		10.0		10.0					30.0	\$6,700.00	240.0			\$156.00	\$6,856.00	
TOTAL PHASE A		100.0	60.0	50.0		100.0			10.0	20.0	340.0	\$72,900.00	480.0			312.0	\$73,212.00	\$73,212.00
B	TIER 2 AUTHORITY RENEWAL																	
B-1	Preparation for Clean Water Commission, Documentation, Meeting with Client and CWC	10.0		15.0		15.0			10.0		50.0	\$9,750.00					\$9,750.00	
TOTAL PHASE B		10.0		15.0		15.0			10.0		50.0	\$9,750.00					\$9,750.00	\$9,750.00
C	CAPITAL IMPROVEMENT PLAN																	
C-1	Develop Priority List (compare with compliance schedules, facility condition and performance)	15.0	15.0	40.0		40.0	20.0		20.0	30.0	180.0	\$33,275.00					\$33,275.00	
C-1	Collection system improvements	10.0	10.0	10.0		20.0	20.0		15.0		85.0	\$15,825.00					\$15,825.00	
C-1	Funding Applications and Review Possible STATE and FEDERAL Earmarks			20.0		20.0					40.0	\$8,800.00					\$8,800.00	
C-1	Bond Issue Support - Public Meetings			15.0		15.0					30.0	\$6,600.00					\$6,600.00	
TOTAL PHASE C		25.0	25.0	85.0		95.0	40.0		35.0	30.0	335.0	\$64,500.00					\$64,500.00	\$64,500.00
D	CONSTRUCTION STANDARDS																	
D-1	Develop Construction Standard Specifications and Details	20.0		20.0		40.0	40.0			30.0	150.0	\$24,450.00					\$24,450.00	
TOTAL PHASE D		20.0		20.0		40.0	40.0			30.0	150.0	\$24,450.00					\$24,450.00	\$24,450.00
E	OPTIONAL - RATE STUDY																	
E-1	Rate Study (Examine self treated vs. to COMO), Determine Number of Rate Structures	10.0		10.0		20.0			60.0		100.0	\$16,350.00					\$16,350.00	
TOTAL PHASE E		10.0		10.0		20.0			60.0		100.0	\$16,350.00					\$16,350.00	\$16,350.00
F	OPTIONAL - LONG TERM OFFICE/FACILITIES EVALUATION																	
F-1	Examine office and Maintenance Facilities and Locations	5.0	10.0	10.0		10.0	30.0				65.0	\$12,450.00					\$12,450.00	
TOTAL PHASE F		5.0	10.0	10.0		10.0	30.0				65.0	\$12,450.00					\$12,450.00	\$12,450.00
I	OPTIONAL - OPERATIONS TO OTHER CONT. AUTHORITIES (INCL OUTSIDE OF BOONE)																	
I-1	Examine Feasibility and Staffing Concerns with Contract Operations	10.0	25.0	10.0		10.0	15.0		5.0		75.0	\$16,525.00					\$16,525.00	
TOTAL PHASE I		10.0	25.0	10.0		10.0	15.0		5.0		75.0	\$16,525.00					\$16,525.00	\$16,525.00
K	PROJECT MANAGEMENT & ADMINISTRATION																	
K-1	PM&A			20.0		20.0			20.0		60.0	\$11,500.00					\$11,500.00	
TOTAL PHASE D				20.0		20.0			20.0		60.0	\$11,500.00					\$11,500.00	\$11,500.00
TOTAL		180.0	120.0	220.0		310.0	125.0		130.0	90.0	1,175.0	228,425.0	480.0			312.0	228,737.0	228,737.0

Exhibit

DRAFT

1



# Exhibit 2

## AREA WIDE MANAGEMENT PLAN BOONE COUNTY REGIONAL SEWER DISTRICT

### PROPOSED PROJECT SCHEDULE

Prepared: November 8, 2023

**DRAFT**

December 2023

Project kickoff meeting:

- Discuss BCRSD project success factors.
- Review Request for Information (RFI).
- Review district owned facilities.
- Review growth areas.
- Review non-district owned facilities in county.
- Establish agenda and schedule for District/McClure review meetings.

January 2024

Existing Facility Evaluation

February 2024

Review RFI information

March 2024

Review and agree on:

- Facilities to include in AWMP and CIP.
- Flows and loadings.
- Treatment technologies to consider.

May 2024

Complete and Review Systems Evaluations and Assessments

- Verify that evaluations and assessments are on track with BCRSD success factors.
- Start AWMP and CIP development.

August 2024

Review First Draft CIP

- Cost estimates.
- Schedule for improvements.
- Initial Rate impact.
- Initial financing plan and schedule.
- Verify that CIP is aligned with BCRSD project success factors.



# Exhibit 2

September 2024

Complete CIP

October 2024

Area-Wide Management Plan (AWMP):

- Review BCRSD AWMP success factors for AWMP.
- Review goals for BCRSD Tier 2 authority.
- Evaluate long term office/facilities.
- Draft and review BCRSD construction standards.

December 2024

Review CIP and AWMP with BCRSD board:

- Update based on Board recommendations.

January 2025

Present final AWMP and CIP to BCRSD Board:

- Receive approval to submit updated Tier 2 authority to Clean Water Commission

April 2025

Complete presentation to Clean Water Commission:

- Determine bond election date (this supports August 2025 for public elections)

# DRAFT

## EXHIBIT 3



### McCLURE ENGINEERING COMPANY

#### HOURLY RATE SCHEDULE

(Effective 1/1/2023 through 12/31/2023)

PERSONNEL	HOURLY RATE
Principal .....	\$270 - \$295
Project Manager .....	\$185 - \$230
Senior Professional .....	\$185 - \$285
Professional .....	\$155 - \$185
Junior Professional .....	\$125 - \$155
Senior Technician .....	\$155 - \$175
Technician .....	\$115 - \$135
Landscape Architect .....	\$125 - \$160
On-Site Representative .....	\$115 - \$155
Client/Project Liaison .....	\$135 - \$185
Administrative .....	\$65 - \$85
Public Relations .....	\$115 - \$150
3 Member Survey Crew .....	\$280
2 Member Survey Crew .....	\$210
1 Member Survey Crew .....	\$135

#### EQUIPMENT

3D Scanner per Scan .....	\$30.00
UAV per Flight .....	\$125.00
Sonar Boat .....	\$125.00

#### MISCELLANEOUS EXPENSES

Survey Vehicle Mileage .....	\$0.75/Mile + \$0.15 fuel surcharge
Automobile Mileage (at current IRS rate) .....	Current IRS Rate
Printing .....	Per Contract
Survey Supplies (Hubs, Lath, Paint, Nails, etc.) .....	Per Contract
Out-of-Pocket Expenses (Meals, Hotels, etc.) .....	Per Contract

**DRAFT**

\*Rates are subject to change based on billing rates for future years