

OPERATING COMMITTEE

December 29th, 2022 Minutes

Board members present: Randy Chann, Debbie Schnedler, and Justin Aldred.
This meeting was publicly posted.

The committee held a discussion of the history of BCRSD operational strategy and the organizational chart. Chann would like to see an alignment between skill sets, skill development and task sets. He would like to see digital information defined as a critical function assigned to a staff member.

The committee reviewed the list of critical functions and designated which staff should be responsible. Trustees made a recommendation for a Human Resources law firm for legal employee matter, which should be ongoing to meet compliance regulations. Ratermann advised MOPERM comments on policies and protocols needed for liability issues.

The committee considered and noted that interns could be hired for data input and supports.

The committee discussed whether or not incentives, such as waiving a connection fee, could be used in certain areas to encourage new connections and customers.

Chann asked the department managers to report out to Board routinely, perhaps quarterly.

Schnedler revisited the potential for the Board to approve financial reports quarterly rather than monthly. She noted reconciliation would still need to occur monthly.

Schnedler commented that the BCRSD try to interview candidates with book-keeping and/ or analyst skills set instead of an accountant or CPA, as financial firms will continue to be utilized going forward.

The next meeting was scheduled for March 2, 2023.

The meeting was adjourned at Noon.