

**Brookfield – Request from Keith Samuel**

Ratermann reviewed the request for an access easement to accommodate maintenance for the dam at Brookfield Estates lake.

On a motion by Debbie Schnedler and a second by David Shorr, the Board moved to accept the Manager’s Report as presented. Motion carried.

**(Agenda Items)**

**CONSIDER ACCEPTANCE OF BILL OF SALE FROM EQUIPMENTSHARE.COM, INC.  
FOR THE SANITARY SEWER EXTENSION SERVING LOT 2 OF COLUMBIA AIR  
PARK SUBDIVISION**

Ratermann advised this Bill of Sale is ready to be accepted.

On a motion by Debbie Schnedler and a second by Randy Chann, the Board moved to accept the Bill of Sale from Equipmentshare.com, Inc., for the sanitary sewer extension serving lot 2 of Columbia Air Park subdivision. Motion carried.

**CONSIDER AGREEMENT WITH CONVERGENCE ACCOUNTING, LLC**

Ratermann reviewed the three-month agreement for accounting services included in the packet. The contract may be extended if both parties are agreeable. Schnedler and Chann advised this agreement should be considered a tool in finance training for staff.

Schnedler commented that the language about performing strategic planning for the BCRSD should be removed from the agreement, as the firm will not be used for that purpose. She preferred that since a Not to Exceed Amount is not included in the agreement, she would like the anticipated total expenditure for the fiscal year to be noted somewhere. Lara Florea advised ongoing discussion with Convergence is required to determine the annual expenditure.

Florea explained it would be helpful to have a resource to consult for anomalies that come up for the District.

On a motion by David Shorr and a second by Debbie Schnedler, the Board moved to approve the agreement with Convergence Accounting, LLC, for accounting support services. Motion carried.

**CONSIDER ACCEPTANCE OF REVISED PERSONNEL POLICY**

Schnedler proposed this item be tabled to allow time for additional review. Trustees asked that revision tracking be included for revised documents under review.

On a motion by Justin Aldred and a second by David Shorr, the Board moved to table the revised Personnel Policy.

Randy Chann, David Shorr, Debbie Schnedler and Justin Aldred voted in favor. John Massey was absent. This item was tabled.

**CONSIDER REVOCATION OF AGREEMENT TO PERMIT BROOKFIELD ESTATES**