

Safety & Staff Meeting Minutes
October 20, 2022

SAFETY IS A PERSONAL RESPONSIBILITY

MEMBERS PRESENT: Daniel Cunningham, Tom Ratermann, Lara Florea, Virgil Farnen, Rodney Anderton, Dylan Beckham, Roy Freeman, Jason Horton, Kevin Sublett, Scott O'Neal, Sandi Clark

Facilitators: Daniel Cunningham, Lara Florea

Sewer Jet Safety: The group viewed three instructional films from Vactor Ram for the new sewer jet truck. These films reviewed cab start-up operations, jet hydrant and hose operations, and the wireless system operation. Daniel reviewed safety tips for sewer jet hazards and tips for freezing weather.

Virgil advised the safety manual has been provided for crew's review, and they may be tested for comprehension. The crew discussed different features offered on the new jet, and potential concerns during cold weather.

Accidents or Near Misses: There were no accidents or near-misses to report.

Personnel Updates

- Lara reviewed progress made using the QuickBooks time-keeping application. Discussion ensued regarding the new system and what goals we are trying to achieve. Reports and updates will be discussed at the next safety/staff meeting.
- Lara reviewed the budget recommendations for 2023, and reported a request was made to the County Commission for ARPA Premium Pay for District employees who were employed from the beginning of the pandemic through December 2022.

Projects-In-Progress

- Tom and Daniel reviewed progress made with Butch's Investments project, and the Equipmentsshare, Inc. project.