

**BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES MEETING  
JULY 19, 2022  
BOONE COUNTY COMMISSION CHAMBERS  
801 E WALNUT STREET**

**Trustees Present:** David Shorr, Vice Chair  
Deborah Schnedler, Secretary  
John Massey, Trustee  
Justin Aldred, Trustee

**Absent:** Randy Chann, Chair

**Others Present:** Tom Ratermann, General Manager  
Lara Florea, Finance Manager & Assistant Secretary  
Virgil Farnen, Operations Manager  
Andy Lister, Project Manager  
Bill Florea, Boone County Resource Management  
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel  
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel

The meeting was held in person and as a GoToMeeting with telephone conference.

David Shorr, Vice Chair, called the July 19, 2022 Board of Trustees meeting to order at 5:30 p.m. Chann noted there was a quorum.

**ADOPTION OF REVISED AGENDA**

The July 2022 Agenda was not revised.

**APPROVAL OF MINUTES**

The minutes for the June 2022 Board of Trustees Meeting will be presented at the August meeting.

**APPROVAL OF CLOSED SESSION MINUTES**

The minutes for the June 2022 Closed Session will be presented at the August meeting.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**  
**Easement Acquisition Report**  
**Permit Status Report**  
**Monthly Financial Reports**  
**Outstanding Bills**  
**Quarterly Lien Reports**  
**Status Report (Work in Progress)**

The reports listed on the Consent Agenda were included in the packet.

Lara Florea reviewed the financial reports in the packet.

The Quarterly Lien reports will be provided at the August meeting.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to approve the reports included on the Consent Agenda, except the Quarterly Lien reports, that as presented. Motion carried.

**QUARTERLY FINANCIAL REPORTS**

Lara Florea reviewed the reports included in the packet.

On a motion by Justin Aldred and a second by John Massey, the Board moved to approve the quarterly financial reports as presented. Motion carried.

**MANAGER'S REPORT**  
**Planning and Zoning Update**

Bill Florea reviewed the reports included in the packet.

**MDNR Inspections/ Letters of Warning (LOW)/  
Notices of Violation (NOV)/ Unsatisfactory Features/ Return to Compliance**

Ratermann advised there were no LOW's or NOV's.

**Low Income Household Drinking Water & Wastewater Emergency  
Assistance Program & State Assistance for Housing Relief (LIHWAP) (CMCA)**

The report will be presented at the August meeting.

**Personnel Policy**

Ratermann advised the Personnel Policy is undergoing revision.

**Operation Committee Meeting 7/28/2022**

Ratermann reported the next meeting is July 28th.

**Children's Services Fund Grant**

Ratermann advised the BCRSD did not apply for this grant in 2022, but plans to apply for this in 2023. Talks with the Central Missouri Community Action agency have begun regarding whether or not awarded funding could be administered through their office.

**Proposed Change in Wholesale Rate – 6/30/2022 City of Columbia Letter**

Ratermann reviewed the letter included in the packet. The City proposes to increase the wholesale rate from 80% to 92%. Ratermann has requested a meeting with Dave Sorrell after the August Board meeting. Debbie Schnedler suggested McLiney & Company may be able to refer the

- District to financial firms who might help evaluate the financial impact of this wholesale increase.
- Ratermann suggested Blitz, Bargett & Deutsch should engage the financial entity to assist with this evaluation.

### **Renick, Missouri**

Ratermann reviewed the service contract proposal letter and cost estimate included in the packet.

### **American Rescue Plan Act of 2021 (ARPA)**

Ratermann reviewed the application included in the packet, submitted July 2, 2022. The BCRSD is requesting \$5 million in grant funding for the Midway Area facility, with a local match of \$4.9 million, of which \$500,000 would be BCRSD cash.

### **On-Site Wastewater Systems**

Ratermann advised the Boone County Commission contracted with the City Health Department to provide environmental health services in unincorporated Boone County. He explained on-site wastewater systems are included in environmental health services, and Boone County Resource Management now administer these services.

### **Rate Stabilization Fund Policy**

Ratermann advised the BCRSD is working toward a rate stabilization fund policy. Schnedler advised that the policy should formalize what is included in the current bond. She said the Board must determine how much to deposit each year.

### **Refund as a Result of Refinancing**

Lara Florea advised the BCRSD received a refund of \$129,000 as a result of the SRF refinancing, a portion of which will be paid to McLiney & Company and Gilmore & Bell.

### **RFQ – Certified Public Accounting Firms**

Lara Florea advised the RFQ was sent to 17 firms, and the closing deadline is July 27<sup>th</sup>.

### **FEMA/ SEMA**

Lara Florea explained the BCRSD applied for FEMA and SEMA relief funding, and expects \$10,787.89 in relief funds.

### **Trails West Sludge Removal**

Ratermann reviewed the sludge removal report included in the packet.

On a motion by Justin Aldred and a second by John Massey, the Board moved to accept the Manager's Report as presented. Motion carried.

### **(Agenda Items)**

### **OPERATIONS AND MAINTENANCE REPORT**

Virgil Farnen reviewed the monthly O & M Reports included in the packet.

On a motion by David Shorr and a second by John Massey, the Board moved to accept the O & M Reports as presented. Motion carried.

**CONSIDER FIRST AMENDMENT TO AGREEMENT FOR PROVISION OF WASTEWATER TREATMENT SERVICES – BUTCH’S INVESTMENTS**

Ratermann reviewed the amendment included in the packet, advising the backup generator will take longer to arrive at the site. If everything except the generator can be accepted as per agreement, the BCRSD will not oppose the plat recording.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to accept the first amendment to agreement for provision of wastewater treatment services for Butch’s Investments. Motion carried.

**CONSIDER APPROVAL OF THE MIDWAY AREA WASTEWATER FACILITY PLAN**

Ratermann reviewed the facility plan included in the packet. Shorr asked Ratermann to follow up with Randy Chann about comments he may have.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to approve the Midway area wastewater facility plan as presented. Motion carried.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

There was no New Business.

**VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (1), & (13)**

On a motion by John Massey and a second by Justin Aldred, the Board moved that the Boone County Regional Sewer District Board of Trustees authorize a closed meeting at 6:17 PM on July 19, 2022, as authorized by: 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and as authorized by section 610.021; and (13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that exemption shall not apply to names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

On a motion by John Massey and a second by David Shorr, the Board moved to re-open the regular meeting at 6:21 PM on Tuesday, July 19, 2022.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

**ADJOURNMENT**

On a motion by David Shorr and a second by John Massey, the Board moved to adjourn

the meeting. Motion carried.

Meeting was adjourned at 6:22 PM.

Approved by:



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