

DATE: June 8, 2022
TO: Tom Ratermann & Lara Florea
FROM: Sandi Clark
SUBJECT: CMCA's Administration of Utility Assistance

On June 8, 2022, Darin Preis, Director of the Central Missouri Community Action Center, provided information about CMCA administration contracts to screen applicants for eligibility and to distribute funds directly to the BCRSD as a utility vendor accepting financial assistance for qualifying households in Boone County. He recommends the following criteria be in place before CMCA could enter into such an agreement with a governmental office or municipality:

- Award of funding should be in the vicinity of \$100,000.00 annual or more
- Vendor should anticipate paying CMCA 10% of the award to cover the cost of administering the funds
- Household eligibility threshold should be at 200% of the federal poverty guidelines
- Establish a regulation for a standard one-time payment per approved household with a credit balance allowed on the sewer balance (which requires less oversight from both CMCA and BCRSD staff)

At this time, the workload for CMCA staff is at capacity for summer 2022. Mr. Preis anticipates that entering such a contract would be feasible for funding immediately available for distribution January 1, 2023. It is understood that some details in these recommendations could be negotiated, and there is no pre-packaged contract for use.