

**BOONE COUNTY REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 18, 2022
BOONE COUNTY REGIONAL SEWER DISTRICT OFFICE
1314 NORTH SEVENTH STREET**

Trustees Present: David Shorr, Vice Chair
Deborah Schnedler, Secretary
John Massey, Trustee
Justin Aldred, Trustee

Absent: Randy Chann, Chair

Others Present: Tom Ratermann, General Manager
Lara Florea, Treasurer & Assistant Secretary
Virgil Farnen, Operations Manager
Andy Lister, Project Manager
Bill Florea, Boone County Resource Management Director
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel
Sandi Clark, Office Administrator

The meeting was held in person and as a GoToMeeting video with telephone conference.

David Shorr, Vice Chair, called the January 18, 2022 Board of Trustees meeting to order at 5:30 p.m. Shorr noted there was a quorum.

ADOPTION OF REVISED AGENDA

The agenda was revised to add two items to New Business: Pierpont Store and Oak Hill.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to approve the Revised Agenda for the January 2022 Board of Trustees meeting as written. Motion carried.

APPROVAL OF MINUTES

The minutes for the December 2021 Board of Trustees Meeting were included in the packet.

On a motion by John Massey and a second by Debbie Schnedler, the Board moved to approve the minutes for the December 2021 Board of Trustees meeting as written. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES

The minutes for the December 2021 Closed Session were included in the packet.

On a motion by John Massey and a second by Debbie Schnedler, the Board moved to approve the minutes for the December 2021 Closed Session as written. Motion carried.

PUBLIC COMMENT

There was no Public Comment.

CONSENT AGENDA

Easement Acquisition Report
Permit Status Report
Monthly Financial Reports
Quarterly Lien Reports
Status Report (Work in Progress)

The reports listed on the Consent Agenda were included in the packet.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to approve the reports included on the Consent Agenda as presented. Motion carried.

CONSIDER QUARTERLY FINANCIAL REPORTS, END OF YEAR 2021

Lara Florea reviewed the financial reports included in the packet. She requested more time to get amounts allocated as they should be, such as anticipated pump expenses, engineering, surveys, and interest accrued.

On a motion by John Massey and a second by David Shorr, the Board moved to table acceptance of the quarterly financial reports.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried; this item was tabled.

MANAGER'S REPORT

Planning and Zoning Update

Bill Florea reviewed the Planning and Zoning update, Building Permit Statistics, and the Boone County Construction Reports. He advised County Resource Management will update the county-wide Master Plan in 2022, and hopes the BCRSD will collaborate in the effort.

**MDNR Inspections/ Letters of Warning (LOW)/
Notices of Violation (NOV)/ Unsatisfactory Features/ Return to Compliance**

The report was included in the packet. There were no new warnings or violations to report.

**Low Income Household Drinking Water & Wastewater Emergency
Assistance Program & State Assistance for Housing Relief (LIHWAP) (CMCA)**

Ratermann advised there is no change in the status of the LIHWAP, the BCRSD has registered to be a utility supplier, and the program is scheduled to begin distributions in February 2022.

Ashland

Ratermann explained BCRSD staff met with Ashland's City Administrator, Public Works Director and engineer. The City of Ashland has received scope of services and fee proposal. Degreasing the pump stations, which is labor and equipment intensive, was a higher fee than Ashland staff expected.

Harasha ± 370 Residential Units

Ratermann advised the City of Columbia approved an annexation agreement for these lots and is not charging connection fees. These will be BCRSD customers.

American Rescue Plan Act (ARPA)

Ratermann reported there is no additional information from the previous month's report. Justin Aldred reported that the final rule was submitted by the US Treasury Department on January 6, 2022.

City of Columbia Cost of Service Study

Ratermann advised he has not received a response to BCRSD comments made on the Cost of Service Study.

BCRSD Mission Statement

Ratermann reviewed the mission statement memo included in the packet.

User Rate Study Comparison

Ratermann reviewed the user rate studies and comparisons included in the packet.

Rate Increase in July 2022

Ratermann advised Chapter 204 state statutes require a public hearing for a rate increase, and it should take place no later than the May 2022 Board meeting. Shorr requested a projected comparison study between the City's proposed wholesale rate increase and that of the BCRSD's.

Schnedler advised using a projection that implements the City's updated wholesale rate for the BCRSD, as the URS now uses only the current wholesale rate. Schnedler asked Florea to seek answers from Stephen Connelly about why there is a difference between a 3.8% increase and no increase for 2022 in different studies. Ratermann and Florea asked for direction from Trustees about whether to seek a consistent rate increase rather than a highly variable increase. Schnedler suggested staff reach out to other sewer districts to ask how they address projected rate increases.

Water Usage Update in July 2022

Ratermann explained the Trustees will need to review/revise a resolution to include moving the annual water usage update to July to coincide with rate increases.

Regulation Review

Ratermann explained a review of regulations concerning private sewer system operation will need to be reviewed and revised.

Renick, Missouri

Ratermann advised the town of Renick has requested a proposal from the BCRSD for contract operations. This town is in Randolph County. Shorr noted he is supportive of the effort, but not at the expense of maintaining current operation and maintenance responsibilities.

Financial Advisory Services

Ratermann reported that staff is working with McCliney and Company on some additional matters and will return with another report.

On a motion by Debbie Schnedler and a second by David Shorr, the Board moved to accept the Manager's Report as presented. Motion carried.

(Agenda Items)

ELECTION OF BOARD OFFICERS

David Shorr recommended the Chair, Vice-Chair, Secretary and Treasurer/ Assistant Secretary officers for 2022 remain as they were in 2021.

On a motion by David Shorr and a second by John Massey, the Board moved to re-elect the BCRSD Board Officers in their current station as of January 18, 2022.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

REVIEW OF BY-LAWS

The BCRSD's By-Laws were included in the packet. Trustees did not propose any changes to the By-Laws. Chris Pieper recommended an update to the remote meeting provisions to make them less specific. He advised any amendment to the By-Laws should be announced at least seven days prior to the meeting in which the vote takes place.

On a motion by John Massey and a second by Debbie Schnedler, the Board moved to approve the BCRSD by-laws as presented.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

OPERATIONS AND MAINTENANCE REPORT

Virgil Farnen reviewed the monthly and annual O & M Reports included in the packet.

On a motion by Debbie Schnedler and a second by Justin Aldred, the Board moved to accept the O & M Report as presented. Motion carried.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Pierpont Store

Ratermann reviewed the letter from DNR to the owner of the property, advising the Pierpont General Store applied for construction permit for a drip irrigation system. Shorr advised this property is near karst and caves, and scrutiny is needed to ensure the reserved land application area is available and viable.

Oak Hill

The comments to MODNR for the Oak Hill draft permit were included in the packet.

On a motion by David Shorr and a second by Debbie Schnedler, the Board moved to approve. Motion carried.

VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (1), & (13)

On a motion by Debbie Schnedler and a second by John Massey, the Board moved that the Boone County Regional Sewer District Board of Trustees authorize a closed meeting at 6:32 PM on January 18, 2022, as authorized by: 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and as authorized by section 610.021; and (13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that exemption shall not apply to names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

On a motion by Justin Aldred and a second by David Shorr, the Board moved to re-open the regular meeting at 6:37 PM on Tuesday, January 18, 2022.

David Shorr, Debbie Schnedler, John Massey and Justin Aldred voted in favor. Randy Chann was absent. Motion carried.

ADJOURNMENT

On a motion by Justin Aldred and a second by David Shorr, the Board moved to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:37 PM.

Approved by: David Shorr

John Massey

Minutes approved via GoToMeeting virtual session February 15, 2022