

**BOONE COUNTY REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES MEETING
APRIL 19, 2022
BOONE COUNTY REGIONAL SEWER DISTRICT OFFICE
1314 NORTH SEVENTH STREET**

Trustees Present: Randy Chann, Chair
David Shorr, Vice Chair
Deborah Schnedler, Secretary
John Massey, Trustee
Justin Aldred, Trustee

Absent:

Others Present: Tom Ratermann, General Manager
Lara Florea, Finance Manager & Assistant Secretary
Virgil Farnen, Operations Manager
Andy Lister, Project Manager
Bill Florea, Boone County Resource Management, Director
Angela Burke, Blitz, Bardgett & Deutsch, General Counsel
Chris Pieper, Blitz, Bardgett & Deutsch, General Counsel
Sandi Clark, Office Administrator
Mike Hall, McClure Engineering

The meeting was held in person and as a GoToMeeting video with telephone conference.

Randy Chann, Chair, called the April 19, 2022 Board of Trustees meeting to order at 5:30 p.m. Chann noted there was a quorum.

ADOPTION OF REVISED AGENDA

The April 2022 Agenda was not revised.

APPROVAL OF MINUTES

The minutes for the March 2022 Board of Trustees Meeting were included in the packet.

On a motion by John Massey and a second by David Shorr, the Board moved to approve the minutes for the March 2022 Board of Trustees meeting as written. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES

The minutes for the March 2022 Closed Session were included in the packet.

On a motion by Randy Chann and a second by John Massey, the Board moved to approve the minutes for the March 2022 Closed Session as written. Motion carried.

PUBLIC COMMENT

Mike Hall of McClure Engineering was present to discuss options for the Midway Area Facility Plan. A facility plan will be submitted at a later date for consideration.

Hall also discussed the facility capacity and regulatory needs for the agreement with VH Properties LLC at Midway. Future development is anticipated in this area. Ratermann advised the BCRSD wants to position this project for funding from the American Rescue Plan Act.

CONSENT AGENDA

Easement Acquisition Report

Permit Status Report

Monthly Financial Reports

Outstanding Bills

Safety Minutes

Quarterly Lien Reports

Status Report (Work in Progress)

The reports listed on the Consent Agenda were included in the packet.

Outstanding bill at \$24,000.00 payable to Plumb Supply for purchase of 17 pumps for inventory. Virgil Farnen explained it may take 6 months for the pumps to arrive.

Debbie Schnedler asked if the number of easements acquired reflected the number of connections expected. Andy Lister explained these numbers do not always correlate with one another. Schnedler explained she would like to see how many customers the BCRSD anticipates on the Easement Report.

Schnedler asked about the Permit Status Report and what is it supposed to represent. Ratermann advised this report shows each facility's schedule of compliance from the Department of Natural Resources (DNR), the parameters driving the schedule, facility type, design flow, facility age, improvement cost estimate, and which improvement option will be implemented.

On a motion by Randy Chann and a second by David Shorr, the Board moved to approve the outstanding bill payable to Plumb Supply for the amount of \$24,000.00 for the purchase of seventeen pumps. Motion carried.

On a motion by Randy Chann and a second by David Shorr, the Board moved to approve the reports included on the Consent Agenda as presented. Motion carried.

CONSIDER QUARTERLY FINANCIALS

Lara Florea reviewed the Quarterly Financials included in the packet.

On a motion by Randy Chann and a second by John Massey, the Board moved to approve the Quarterly Financials as presented as presented. Motion carried.

MANAGER'S REPORT
Planning and Zoning Update

Bill Florea reviewed the reports included in the packet.

**MDNR Inspections/ Letters of Warning (LOW)/
Notices of Violation (NOV)/ Unsatisfactory Features/ Return to Compliance**

The report was included in the packet. There were no new warnings or violations to report.

**Low Income Household Drinking Water & Wastewater Emergency
Assistance Program & State Assistance for Housing Relief (LIHWAP) (CMCA)**

Ratermann reviewed the report included in the packet.

American Rescue Plan Act (ARPA)

Ratermann advised DNR has two webinars scheduled to review the additional guidance provided by the Treasury Department. Justin Aldred explained that federal changes may take place to extend the deadline for expenditures, and to extend the use to include industrialization, transportation, disaster relief and recovery.

BCRSD Mission Statement

Ratermann advised this will be reviewed at the next Operational Strategy Committee meeting.

Agreement for Service for Bonne Femme Mobile Home Park (MHP)

Ratermann reviewed the agreement included in the packet.

Prairie Meadows Technical Memorandum

The memorandum was included in the packet.

Connection Fee Analysis

Ratermann reviewed the memo regarding the connection fee study questions included in the packet. Chann requested a written memo to change the connection fee include commentary recommending the increase.

Financial Advisory Services

Ratermann reported that McLiney & Co. recommends restructuring loans that will stretch the payments out longer throughout the useful life of the facility.

Public Hearing – Rate Increase – May 12, 2022, 5:30 PM

The Public Hearing is scheduled and advertised for May 12, 2022.

**Meeting with MDNR regarding Private MDNR Permitted
Facilities in Boone County on April 18, 2022**

Ratermann and Lister had a meeting with Erin Keys from the City of Columbia and the MO Department of Natural Resources to discuss 10 private permitted facilities. Ratermann reminded MDNR to copy BCRSD and the City of Columbia on the letters sent to the private permitted facility owners.

Commission Chambers

Ratermann advised future BCRSD Board meetings will be held in the Commission Chambers going forward for 2022.

Rate Philosophy Survey Information

Ratermann reviewed the memo included in the packet.

On a motion by Debbie Schnedler and a second by Randy Chann, the Board moved to accept the Manager's Report as presented. Motion carried.

(Agenda Items)

OPERATIONS AND MAINTENANCE REPORT

Virgil Farnen reviewed the monthly O & M Reports included in the packet.

On a motion by Randy Chann and a second by John Massey, the Board moved to accept the O & M Reports as presented. Motion carried.

CONSIDER AGREEMENT WITH VH PROPERTIES LLC REGARDING MIDWAY USA AT VAN HORN TAVERN ROAD

Ratermann reviewed the exhibits and draft agreement included in the packet. He recommended the Trustees approve the agreement for provision of wastewater collection and treatment services. Ratermann advised if the property owner wants wastewater treated by the City of Columbia, the property will have to annex, according to the 1997 City of Columbia Council Resolution.

Chann expressed the BCRSD should determine how to serve the Midway area. Schnedler asked why BCRSD would sign these types of agreements that require an annexation agreement with the City. Ratermann answered that the existing facility has a compliance schedule for 2024. The two previous agreements signed by the predecessor to VH Properties agrees to keep BCRSD in compliance with the discharge permit. The cost of the compliancy is substantial. The cost to cross the interstate with a 4" force main is at least \$500,000.00. The least expensive option is to connect to the City of Columbia's wastewater collection and treatment system.

On a motion by Debbie Schnedler and a second by John Massey, the Board moved to approve the agreement for provision of wastewater collection and treatment services for VH Properties LLC at Van Horn Tavern Road, and authorized the General Manager to execute the agreement.

Randy Chann, Debbie Schnedler, John Massey and Justin Aldred voted in favor.
David Shorr opposed the motion. Motion carried.

CONSIDER NATIONWIDE INDEXED PRINCIPAL PROTECTION

Ratermann and Chris Pieper recommended the Trustees deny this plan, as the uncertainty and lack of clarity presented in the annuity plan outweighs practical benefit to employees.

On a motion by David Shorr and a second by Debbie Schnedler, the Board moved to deny the Nationwide Indexed Principal Protection annuity plan as an investment option

for BCRSD employees. Motion carried.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Project Manager and Assistant Project Manager Job Descriptions

New Business was not reviewed, due to technical difficulty that ended the Closed Session at 8:29 PM.

VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (1), & (13)

On a motion by Debbie Schnedler and a second by Randy Chann, the Board moved that the Boone County Regional Sewer District Board of Trustees authorize a closed meeting at 7:04 PM on April 19, 2022, as authorized by: 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and as authorized by section 610.021; and (13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that exemption shall not apply to names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source.

Randy Chann, David Shorr, Debbie Schnedler and Justin Aldred voted in favor. John Massey was absent. Motion carried.

ADJOURNMENT

The Closed Session meeting (which was virtual) ended abruptly due to technical difficulties. The meeting was adjourned without motion or vote.

Meeting was adjourned at 8:29 PM.

Approved by: _____
