

2022 BCRSD Budget Criteria PROPOSED

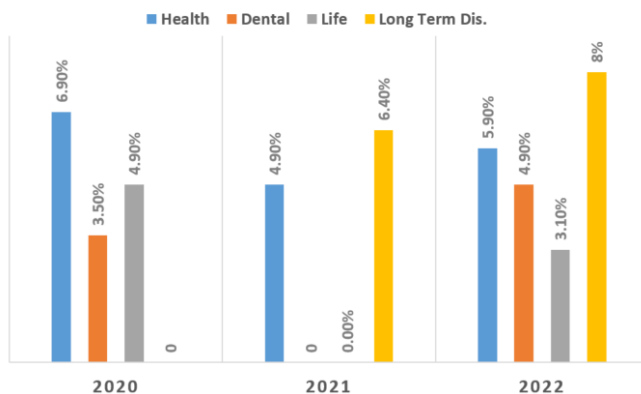
REVENUE

1. User Fees – The URS has not yet been submitted to the BCRSD.
 - a. 2019 URS recommended a 3.8% increase for 2022 based on previous Capital Improvement Plan funding dates
 - b. 2021 URS is being updated to reflect current Capital Improvement Plan funding dates
2. Review of pressurized system rates is planned for 2022
3. This budget assumes .5% increase in customers. Customer growth in 2021 is approximately 1%

EXPENSES

PERSONNEL

1. Additional Staff (adding 2 full time)
 - a. Assistant Project Manager (March 2022)
 - The increase in personnel budget is approximately \$50,157 in salary and taxes. Benefits are an additional cost of approximately \$5,407. Retirement 2023.
 - b. Equipment Operator (January 2022)
 - The increase in personnel budget is approximately \$49,716 in salary and taxes. Benefits are an additional cost of approximately \$10,159. Retirement 2023.
 - New Service Agreement with Sturgeon total: \$41,783.00
 - Reduces on-call occurrence from 1 weekend in 7 weeks, to 1 weekend in 8 weeks
2. Wages – To retain and attract qualified dependable employees
 - a. Proposed 4% Wage Scale Increase
 - b. Proposed 4% COLA and 2% Merit Pool – Proposed cost of approximately \$45,000 annually.
 - CPI (Consumer Price Index) Sept. 2021 5.4% / 1st half 2021 3.4% / Projected 4%
 - Social Security 5.9% Increase
3. Promotions
 - a. Current Wastewater Equipment Operator to Senior Equipment Operator
 - 5% increase at the time of promotion from \$24.65/hr to \$25.88/hr
4. Insurance - Through Naught-Naught Insurance Agency, based on preliminary numbers.
 - a. Health - Anthem 5.9% increase, \$600/month
 - b. Dental - Principal 4.9% increase, \$26/month
 - c. Life - Principal 3.1% Increase, \$4/month (*Negotiated from 6.1%*)
 - d. LTD - Principal 8% increase, \$20/month (*Negotiated from 18%*)



OPERATIONS

1. Wholesale treatment – City sewer rates are not scheduled to change for 2022
 - a. City rates did not increase in 2021
2. Service Contract for the City of Sturgeon was added in August

CONTRACTUAL SERVICES

1. Engineering - includes \$10,000 for miscellaneous needs
2. Financial Consulting - \$15,000 for miscellaneous needs
3. Mapping/GIS ongoing additions and training - \$30,000
4. Legal Fees - \$114,000 Hired new General Counsel
 - a. Member \$350/hr (20 hours/month)
 - b. Associate \$250/hr (10 hours/month)

MISCELLANEOUS

1. Headquarters budget includes a contingency fund of \$18,500 to cover unforeseen repairs or replacement.
3. Replace Vehicles & Equipment \$494,000 – Includes sewer jet, 2 pick Up trucks, chassis for F-550 and BOD incubator.
4. Systems Repairs and Maintenance includes a contingency budget for back up rehabilitation of \$24,000.
5. A general contingency fund of \$50,000 is included in this budget.

OTHER EXPENSE

1. Loss on Assets include the cost to close Rollingwood WWTP.

DEBT SERVICE

1. Proposed construction in 2022 – Rollingwood WWTP closure by way of connection to Midway Crossings WWTP. Staff received approval for an MDNR Water Quality Incentive Grants to fund 50% (\$250,912) of the project and will finance the remaining 50% through SRF (250,913).
2. The sewer jet is scheduled for replacement at an approximate cost of \$310,000. Staff plans to enter into a Lease Purchase Agreement for a new jet in 2021. The first payment could be due in November 2021.

CAPITAL ADDITIONS (Paid out of cash)

Capital Additions will be detailed on the Capital Adds & Improvements Page. Some of the items are carry overs from 2021. A couple of items of note include:

1. Resurfacing the office parking lot
2. Begin Facility Plan for the Midway Area
3. Trails West Sludge Removal
4. Brookfield Estates
5. Waters Edge
6. Ravenwood – Purchasing 2 lots