

**BOONE COUNTY REGIONAL SEWER DISTRICT  
BOARD OF TRUSTEES MEETING  
MARCH 19, 2019  
BOONE COUNTY REGIONAL SEWER DISTRICT OFFICE  
1314 NORTH SEVENTH STREET**

**Trustees Present:** Randy Chann, Chair  
David Shorr, Vice Chair  
Fred Parry, Trustee  
John Massey, Trustee

**Absent:** Deborah Schnedler, Secretary

**Others Present:** Tom Ratermann, General Manager  
Lesley Oswald, Assistant Secretary & Treasurer  
Dwayne Cooksey, Operations & Maintenance Manager  
Andy Lister, Project Manager  
Stan Shawver, Boone County Resource Management  
John Whiteside, General Counsel  
Sandi Clark, Administrative Assistant  
Jay Gebhardt, A Civil Group  
Srinath Gopalakrishna, Hindu Temple & Community Center  
Gagneesh Rawat, Hindu Temple & Community Center

Randy Chann, Chair, called the March 19, 2018 Board of Trustees meeting to order at 5:32 p.m. Chann noted there was a quorum.

**Adoption of Revised Agenda**

The agenda was revised and distributed.

On a motion by John Massey and a second by Fred Parry, the Board moved to approve the revised agenda for the March 2019 Board of Trustees meeting as written. Motion carried.

### **Approval of Minutes**

The minutes for the February 2019 Board of Trustees Meeting were included in the packet.

On a motion by Fred Parry and a second by John Massey, the Board moved to approve the minutes for the February 2019 Board of Trustees meeting as written. Motion carried.

### **Approval of Closed Session Minutes**

The minutes for the February 2019 Board of Trustees Closed Session Meeting were included in the packet.

On a motion by David Shorr and a second by Fred Parry, the Board moved to approve the minutes for the February 2019 Board of Trustees Closed Session Meeting as written. Motion carried.

### **Public Comment:**

See also Agenda Item N: **Consider Proposal from HDR for Hydraulic Analysis for the Woodlands in the Not to Exceed Amount of \$5,540.00**

See also Agenda Item O: **Consider Accepting a Payment of \$500.00 from Hindu Temple and Community Center of Mid-Missouri towards the Hydraulic Analysis for the Woodlands**

Ratermann explained Mr. Gopalakrishna and Mr. Rawat have interest in building a temple for about 300 congregants on an 8-acre near the Woodlands. He reviewed the attachments included in the packet. He advised they are willing to pay \$500 toward the Woodlands' hydraulic analysis. Ratermann advised there is another property available for sale near the subdivision which would also be a Sewer District customer.

On a motion by Fred Parry and a second by David Shorr, the Board moved to approve the proposal from HDR for the hydraulic analysis for the Woodlands in the amount not to exceed \$5,540.00. Motion carried.

On a motion by John Massey and a second by Fred Parry, the Board moved to accept the payment of \$500.00 from Hindu Temple and Community Center of Mid-Missouri towards the hydraulic analysis for the Woodlands subdivision. Motion carried.

See also Agenda Item Q: **Consider Assignment of Agreement with New Field LLC (Nick Peckham) for Lot C-1 of Newtown Subdivision for Wastewater Service to Potential Buyer**

Jay Gebhardt was present to discuss the Peckham lot. Ratermann recalled that in November 2018, the Trustees approved capacity for 12 each 2-bedroom units on lot C-1, owned by Nick Peckham. Gebhardt distributed a diagram of lot C-1. He explained he would like the Trustees to agree to assign the capacity designated for this lot to the potential buyer. If the buyer does not follow through on the purchase of the lot, Peckham will cover the cost for the capacity. Ratermann will write the agreement accordingly for the connecting lot.

On a motion by Fred Parry and a second by John Massey, the Board moved to authorize the General Manager to write a connection agreement for Lot C-1 and approved the re-assignment of the capacity for Lot C-1 at the South Route K wastewater treatment

facility. Motion carried.

### **CONSENT AGENDA**

#### **Easement Acquisition Report**

The Easement Acquisition Report was included in the packet.

#### **Permit Status Report**

The Permit Status Report was included in the packet.

#### **Approval of Cash Receipts & Disbursements & Bank Reconciliation and Monthly Operating Report for February 2019**

The financial reports were included in the packet.

#### **Status Report (Work in Progress)**

See Also: **New Business**

Ratermann reviewed the new item 12.d on the Status of Work in Progress, Arrowhead Lake Estates Plat 4, four lots for Ron & Vicky Shy. He explained City requires the owner to enter an annexation agreement and to pay the City connection fees plus 50% surcharge, and the special connection fee for the Cascades pump station and the 50% surcharge there. He advised there will be three agreements needed: an agreement between BCRSD and the City for service connection; an agreement between BCRSD and the developer for downstream sanitary sewer improvements needed; and an agreement between the City and the owner for annexation, connection fees and developing to City specifications.

#### **Safety Report**

The March 2019 Safety Report was included in the packet.

On a motion by Fred Parry and a second by David Shorr, the Board moved to approve the reports on the Consent Agenda. Motion carried.

### **MANAGER'S REPORT**

#### **Planning and Zoning Update**

Shawver reviewed the Planning and Zoning update, Building Permit Statistics, and the Boone County Construction Report.

#### **Disinfection Deadlines**

The Disinfection Deadlines Report was included in the packet. Ratermann stated the award paperwork from Ryan Construction LLC for Oberlin Valley and Lee Heights project will be submitted to the Department of Natural Resources (DNR).

#### **Report on MDNR Inspections/ Letters of Warning (LOW)/ Notices of Violation (NOV)/ Unsatisfactory Features/ Return to Compliance**

The report was included in the packet. There were no new warnings or violations to report.

#### **Midway Arms Operating Permit**

Ratermann explained the operating permit came out and is effective March 1, 2019. The expiration date is June 30, 2020. The compliance date for ammonia is September 1, 2024.

## **Operating Strategy**

Ratermann advised the Operational Excellence committee met today.

### **BCRSD – City of Columbia Meeting, March 26, 2019**

Ratermann advised the City Council is having a pre-council work session on June 17<sup>th</sup> about sewer annexation. This will be discussed with City, along with some connection agreements that need to be reviewed in the March 26<sup>th</sup> meeting with the City.

On a motion by John Massey and a second by Fred Parry, the Board moved to accept the Manager's Report as presented. Motion carried.

### **Operations and Maintenance Report – Dwayne Cooksey**

Cooksey reviewed the O & M Reports included in the packet.

On a motion by Fred Parry and a second by John Massey, the Board moved to accept the O & M Report as presented. Motion carried.

## **(Agenda Items)**

### **Consider Acceptance of Internal Controls Manual**

The draft Internal Controls Manual was included in the packet. Oswald explained this was encouraged by the Gerding, Korte and Chitwood during the 2017 audit.

On a motion by John Massey and a second by Fred Parry, the Board moved to table this item to allow comment from Debbie Schnedler. Motion passed; the item was tabled.

### **Consider Request from American Outdoor Brands (AOB) for Additional Discharge to the Wastewater Treatment Facility**

Ratermann reviewed the request included in the packet. He recommended the Trustees deny the request because the facility was designed for domestic wastewater and AOB wants to introduce process wastewater to the land application system. He advised more research is needed on the process contaminants, which include propylene glycol and titanium dioxide, that would be introduced to the system. Shorr requested more information on the contaminants, how they impact soil absorption and bacteria, and the potential need for pretreatment for the additional discharge.

On a motion by David Shorr and a second by Fred Parry, the Board moved to table this item, pending more research on the nature of and impact from the contaminants contained in the process wastewater. Motion carried; the item was tabled.

### **Consider Proposal from HDR for Review of the Wilson-Liepard Sanitary Sewer System in the Not to Exceed Amount of \$3,100.00**

Ratermann explained a hydraulic analysis is needed for this lot. The Wilsons will bear the cost of the analysis.

On a motion by Fred Parry and a second by David Shorr, the Board moved accept the

proposal from HDR for the review of the Wilson-Liepard sanitary system in the amount not to exceed \$3,100.00. Motion carried.

**Consider Proposal from HDR for Hydraulic Analysis for the Woodlands in the Not to Exceed Amount of \$5,540.00**

See **Public Comment** for discussion and motion.

**Consider Accepting a Payment of \$500.00 from Hindu Temple and Community Center of Mid-Missouri towards the Hydraulic Analysis for the Woodlands**

See **Public Comment** for discussion and motion.

**Consider Change Order 1 with RC Contracting, LLC, for the Rocheport Wastewater Treatment Plant (WWTP) Rehabilitation in the Amount of \$1,000**

Ratermann asked the Trustees to ratify Change Order 1, as there was a need for steps for the facility.

On a motion by David Shorr and a second by Fred Parry, the Board moved to ratify Change Order 1 with RC Contracting, LLC, for the Rocheport WWTP rehabilitation in the amount of \$1,000.00. Motion carried

**Consider Assignment of Agreement with New Field LLC (Nick Peckham) for Lot C-1 of Newtown Subdivision for Wastewater Service to Potential Buyer**

See **Public Comment** for discussion and motion.

**Consider Acceptance of Bill of Sale from Columbia Public Schools for the Midway Heights Elementary School Pump Station and Force Main**

On a motion by Fred Parry and a second David Shorr, the Board moved to accept the Bill of Sale from Columbia Public Schools for the Midway Heights Elementary School pump station and force main. Motion carried

**Old Business**

There was no Old Business.

**New Business**

**Revised Status Report (Work in Progress)**

See also **Manager's Report**.

**Vote to Hold Closed Session Under Section 610.021 (1) & (13)**

On a motion by John Massey and a second by Fred Parry, the Board moved that the Boone County Regional Sewer District Board of Trustees authorize a closed meeting at 6:18 PM on March 19, 2019, as authorized by: 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and as authorized by section 610.021; and (13) RSMo. to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that exemption shall not apply to names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source.

Randy Chann, David Shorr, John Massey, and Fred Parry voted in favor.  
Debbie Schnedler was absent. Motion carried.

On a motion by Fred Parry and a second by David Shorr, the Board moved to re-open the regular meeting at 6:29 PM on Tuesday, March 19, 2019.

Randy Chann, David Shorr, John Massey and Fred Parry voted in favor.  
Debbie Schnedler was absent. Motion carried.

**Adjournment**

On a motion by Fred Parry and a second by David Shorr, the Board moved to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:30 PM.

Approved by: \_\_\_\_\_  
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