

**BOONE COUNTY REGIONAL SEWER DISTRICT
BOARD OF TRUSTEES MEETING
SEPTEMBER 15, 2020
BOONE COUNTY REGIONAL SEWER DISTRICT OFFICE
1314 NORTH SEVENTH STREET**

Trustees Present: David Shorr, Vice Chair
Deborah Schnedler, Secretary
Fred Parry, Trustee

Absent: Randy Chann, Chair
John Massey, Trustee

Others Present: Tom Ratermann, General Manager
Lara Florea, Assistant Finance Manager
Virgil Farnen, Operations Supervisor
Andy Lister, Project Manager
Bill Florea, Boone County Resource Management
John Whiteside, General Counsel
Sandi Clark, Office Administrator

The meeting was held as a GoToMeeting video and telephone conference, given social distancing guidelines in place for Boone County.

David Shorr, Vice Chair, called the September 15, 2020 Board of Trustees meeting to order at 5:30 p.m. Shorr noted there was a quorum.

APPROVAL OF REVISED AGENDA

The agenda was not revised.

APPROVAL OF MINUTES

The minutes for the August 2020 Board of Trustees Meeting were included in the packet.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to approve the minutes for the August 2020 Board of Trustees Meeting as written. Motion carried.

APPROVAL OF CLOSED SESSION MINUTES FOR DECEMBER 2019

The minutes for the August 2020 Closed Session Meeting were included in the packet.

On a motion by Debbie Schnedler and a second by Fred Parry, the Board moved to approve the minutes for the August 2020 Closed Session meeting as written. Motion carried.

PUBLIC COMMENT

There was no Public Comment.

CONSENT AGENDA

Easement Acquisition Report

Permit Status Report

Monthly Financial Reports

Outstanding Bill(s)

Status Report (Work in Progress)

The reports listed on the Consent Agenda were included in the packet. Ratermann reviewed the Outstanding bill for \$4,780.56, describing a service call to 1051 W Covered Bridge Road which resulted in a backup claim. The BCRSD settled with the customer for the restoration, and the customer signed a release for future liability related to the same event.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to approve all items on the Consent Agenda. Motion carried.

MANAGER'S REPORT

Planning and Zoning Update

Bill Florea presented the Planning and Zoning Update.

MDNR Inspections/ Letters of Warning (LOW)/

Notices of Violation (NOV)/ Unsatisfactory Features/ Return to Compliance

There were no letters of warnings or violations in the last 30 days.

Coronavirus Response

Ratermann reported the BCRSD will resume water shut offs for non-payment of sewer.

Customer Accounts AR Status August 2019 v 2020

The report was included in the packet

Operating Strategy Committee

No update; meetings remain on hold.

Draft Permit Renewals for Pre-Public Notice Review

Ratermann reviewed the spreadsheet included in the packet. There are 18 BCRSD permits on the public notice review. The deadlines for comment are between October 5th and October 12th.

Ratermann explained the BCRSD will comment on the Sunnyslope permit, relative to interaction with Hallsville and the Public Service Commission, and he will request more time for comment.

Rocheport will have new ammonia limits, but there has not been a cost analysis for compliance. Ratermann will comment on the Rocheport permit.

Part Time Benefitted Position

See Agenda Item K.

On a motion by Debbie Schnedler and a second by Fred Parry, the Board moved to accept the Manager's Report as presented. Motion carried.

OPERATION AND MAINTENANCE REPORTS

Ratermann reviewed the Operations and Maintenance (O&M) reports included in the packet.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to accept the Operation and Maintenance Reports as presented. Motion carried.

CONSIDER PART TIME BENEFITED POSITION FOR FINANCE MANAGER THROUGH DECEMBER 31, 2020

Ratermann reviewed the memo included in the packet.

On a motion by Debbie Schnedler and a second by Fred Parry, the Board moved to approve a part time benefitted position for the current Finance Manager from September 28 through December 31, 2020. Motion carried.

CONSIDER PROPOSAL FROM HDR, INC., FOR A THIRD-PARTY REVIEW IN THE NOT TO EXCEED AMOUNT OF \$5,300.00 FOR MIDWAY USA AT HIGHWAY 40 & ROUTE J

Ratermann reviewed the proposal included in the packet. He advised HDR will be reviewing the design from Crockett Engineering to ensure the hydraulics are adequate for the system specifications. The customer will convey approximately 11 acres to the BCRSD for facility, reserve acreage, access and easements. Shorr asked for an aerial image of site plans for Trustees to review.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to accept the proposal from HDR, Inc., for a third-party review in the not to exceed amount of \$5,300.00 for Midway USA at Highway 40 and Route J. Motion carried.

CONSIDER PROPOSAL FROM HDR, INC, FOR A THIRD-PARTY REVIEW OF BUFFALO RIDGE ESTATES (DARIN & HOLLY FILE PROPERTY) IN THE NOT TO EXCEED AMOUNT OF \$4,300.00

Ratermann reviewed the proposal included in the packet. He advised the developer will reimburse the BCRSD for \$4,000 of this expense.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to accept the proposal from HDR, Inc., for a third-party review in the not to exceed amount of \$4,300.00 for Buffalo Ridge Estates (File property) in the not to exceed amount of

\$4,300.00. Motion carried.

CONSIDER AWARD OF ROLL-OFF CONTAINERS

Ratermann reviewed the bid tab included in the packet. He recommended an award for a dewatering container to Custom Manufacturing in the amount of \$15,055.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to authorize the GM to purchase roll-off containers in the amount not to exceed \$15,055.00 from Custom Manufacturing. Motion carried.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Ratermann advised the City of Columbia has received responses to their request for proposal for a Growth Impact Study.

VOTE TO HOLD CLOSED SESSION UNDER SECTION 610.021 (13)

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved that the Boone County Regional Sewer District Board of Trustees authorize a closed meeting at 6:14 PM on September 15, 2020, as authorized by: 610.021(1) RSMo. to discuss legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys and as authorized by section 610.021.

David Shorr, Debbie Schnedler and Fred Parry voted in favor.
Randy Chann and John Massey were absent. Motion carried.

On a motion by Fred Parry and a second by Debbie Schnedler, the Board moved to re-open the regular meeting at 6:35 PM on Tuesday, September 15, 2020.

David Shorr, Debbie Schnedler and Fred Parry voted in favor.
Randy Chann and John Massey were absent. Motion carried.

Adjournment

On a motion by Fred Parry and a second by David Shorr, the Board moved to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:40 PM.

Approved via virtual meeting 10/20/2020

Approved by: Fred Parry

David Shorr